

**Student Affairs Assessment Council  
Agenda/Minutes  
June 7, 2006**

**Attendance:** Rosemary Garagnani, Jo Frederic, Jessi Long, Melissa Yamamoto, Bob Kerr, Kami Hammerschmith, Brian Stroup, Edie Blakley, Jodi Nelson, Michele Riberio, Gina Shallhammer, Beth Dyer, Miranda Smith, Susie Leslie, Lisa Hoogesteger, Tina Clawson

**Introductions:** Three new folks joined us for this meeting and hopefully will continue with their involvement with the Council. Introductions were made by all.

**Larry's Review of Assessment Plans:** Rebecca announced that Larry had read all the Assessment Plans, etc. and that he had expressed his appreciation for all the work that folks had done and also that he could see the tremendous progress and evolution of plans. He was impressed in a very positive manner.

**Discussion of assessment language revised by the University Assessment Council and Student Affairs Assessment Council:**

Attached to the agenda was the next iteration of the Language of Assessment. The group had an opportunity to review this language and made any editorial, etc. changes. A few comments/changes were made but primarily the group agreed that this should go with changes to the University Assessment Council on Friday. Hopefully they will agree to the language at that meeting.

Rebecca will be at the meeting and will forward the language to the entire Council after the University Assessment Council has agreed to the language. This is a huge step to have a university language of assessment!

**Do we want to be a part of the Student Affairs Awards? Like develop a permanent sort of Assessment Award?? For what, process, etc.?**

Rebecca asked the group to consider the portion of our charge from Larry that talks about creating a reward system for efforts in assessment. Much discussion occurred around this topic: ranging from an award, to recognition, to celebration, to continuing learning, to sharing learning, to documenting appreciation for investment, commitment, work in assessment, to reflection, to celebration, to the many diverse needs that members expressed for honoring the work that the individuals and the council does.

In summary, three main ideas emerged: Each meeting diverse needs for acknowledgement, recognition, and support.

1. Some sort of documentation of involvement and work in assessment on the council. This should be more than just a certificate but somehow personalized so that people can use it in a portfolio as they job search. Rebecca will talk with Larry about this.
2. Having an annual retreat where we take time to share work, plan for new initiatives, reflect, and celebrate our work—not necessarily in that order. Two days were suggested and the possibility of overnight stay was an option. Rebecca will look for dates that match with at least some time for Larry. If we cannot meet this summer, then thinking of an annual June retreat after this year. As for a retreat this year, considering a couple of dates in October, November, or December. This will get sent to the membership list.
3. Having some sort of opportunity to share widely that which we have learned about assessment in departments, etc. Ideas were to have an event with poster sessions and

maybe a reception where folks could share their work. Several dates were considered but the issue of how to include folks who may not be able to actually develop a poster session on their data—due to time, resource, etc. It was suggested that this might be something that could emerge from the retreat in terms of how to do something like this that didn't seem like piling more work onto folks.

There was some further discussion about the possibility of medals, etc. but generally folks didn't seem to want to make this about competition.

### **Summer Schedule**

July 12	9-10:30	MU Council room
August 9	9-10:30	MU Board room
September 13	9-10:30	MU Council room

**Note that I may need to change the July 12 date to Tuesday July 11. I will let you know via email.**

Have a Wonderful Summer!!  
Thank you for your commitment, good humor, and support!