

**Student Affairs Assessment Council
Minutes
August 3, 2011**

Attendance: Rebecca Sanderson, Maureen Cochran, Teresita Alvarez, Melissa Yamamoto, Jo Alexander, Doug Severs

Where do we go from here?

- Rebecca organized the “Ideas for 2011-12 and beyond” into a chart which reflects whether the idea is an activity or a learning concept.
 - This chart will be e-mailed to Assessment Council members who will be asked to identify their top 3 learning ideas and top 3 activities that they’d like to pursue in 2011-12. The desired initiatives for the next fiscal year will be summarized for discussion at the next meeting.
- Some of the ideas are “good” but are perhaps not “ready” to be pursued. For example, creating an assessment plan for the division is a good idea, however, this is something that would need to take place after the strategic initiatives have been finalized. From there, initiative groups will be formed and metrics will be developed.
 - It will be important to have Assessment Council membership represented in each of the initiative groups.
 - It may be helpful to prepare descriptions for how to establish meaningful metrics.

Assessment Reviews for 2011-12

- Looking for people to do early September reviews; 2 people per review, 2 reviews per person.
 - Hopefully Compliance Assist will make reviewing assessments easier.
 - Council members who were present at the meeting agreed that doing reviews has been a good educational experience.
 - Idea: Use Assessment Council time to complete reviews?
 - It is helpful if 1 person were to review the assessment plan for the same department for 2 years in a row.
- Note: It’s important to show a body of assessment work that has been conducted over time rather than just working on assessment when it comes to accreditation. In the Division of Student Affairs, there has been consistent effort since 1995. It is clear that departments who have Assessment Council participation have a more solid approach to assessment.

Other

- Jo and Jodi have submitted a proposal to present the Cultural Knowledge & Effectiveness rubric at the upcoming Diversity Summit (November 2nd and 3rd)
- Note: Assessment language and feedback has been consistent with the rubric and have been much more uniform. This helps Rebecca to better understand the specific needs across the division.
- FYI: Rebecca will be on vacation from August 9-20

Next Meetings:

September 14, 2011
MU Council Rm
9-10:30

October 5, 2011
MU Council Rm
9-10:30