SAVING TIME IN DAILY CLEANING OF ROOMS

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The standards of sanitation in the home are constantly becoming higher and it takes time, money, and effort to keep a home clean. We try to avoid heavy carpets, tufted furniture, and an excess of draperies and ornaments. Absence of such furnishings saves the housewife much labor. If the cleaning of the house is "kept up" at all times there is no need of the seasonal "housecleaning" so dreaded by all members of the family.

**Object of Cleaning.**
1. To remove impure air.
2. To remove soiling materials.
3. To make more attractive.

**Tools Needed for Ease in Cleaning.**
1. Carpet sweeper.
2. Vacuum cleaner if possible.
3. Long-handled dust-pan.
4. Dustless floor duster.
5. Wall mop (long handle).
6. Dust cloths.

**Steps in Cleaning Rooms.** Bedrooms, living-rooms, dining-rooms. Bed making and clearing of dining table not included.
1. Air rooms.
2. Sweep rugs or carpets.
3. Use dust mop on bare floor.
4. Dust.
5. Place furniture.

**Time- and Labor-saving Suggestions.**
1. Plain furniture is a great labor saver.
2. Unnecessary furnishings and bric-a-brac add much to the care of a room and usually detract from its beauty.
3. Finished floors and rugs are much more sanitary than carpets. They save much time and labor in cleaning.
4. The housewife is saved much time and labor in cleaning if the family is so trained that it is not necessary for her to pick up after them.

**Unplanned Cleaning.**
1. Worker gets tools from cleaning closet. Goes for extra ones when she needs them.
2. Cleans room No. 1.
3. Takes trash to kitchen.
(4) Cleans room No. 2.
(5) Takes trash to kitchen.
(8) Replaces tools.
(9) Clears trash from kitchen.

**Planned Cleaning.**
(1) Worker gets tools from the closet.
(2) Sweeps all rooms; replaces sweeper or broom.
(3) Mops all rooms; replaces mop.
(4) Dusts and arranges all rooms.

**Time Study of Cleaning.**
(1) Unplanned cleaning (family trained to pick up own belongings).
   3 rooms, 45 minutes.
(2) Planned cleaning (family trained to pick up own belongings).
   3 rooms, 30 minutes.
(3) Planned cleaning (family not trained to pick up own belongings).
   3 rooms, 60 minutes.

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**A WELL-ARRANGED CLEANING CLOSET.** (Courtesy of Cornell University.)

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