

**Student Affairs Assessment Council**  
**Minutes**  
**May 30, 2007**

**Attendance:** Jo Alexander, Beth Dyer, Kent Sumner, Michele Ribeiro, Linda Reid, Ann Robinson, Kami Hammerschmith, Tina Clawson, Gina Shellhammer, Susie Leslie, Melissa Yamamoto, Bob Kerr, Rebecca Sanderson

**Next Year's meeting day**

Wednesday 9-10:30am 2 times per month—Rebecca will get a calendar out soon

**Agenda for Retreat**

The group reviewed the tentative agenda for the retreat (see below) and agreed that it sounded good and reasonable for the time available and knowing that we will divide up into smaller work groups to complete some of what we begin.

**Assessment Council Retreat Agenda (Tentative)**

**Morning**—bagels, coffee, and juice

Topics for conversation and sharing:

Review of results of November, 06 retreat—what have we accomplished and what is still wanting? What about orientation for new members?

What have been our struggles and our successes?

How are we doing in terms of creating a culture of assessment for student affairs?

**Break for Lunch, Walk, Celebrating**

**Afternoon**—

Topics for conversation and work

What is our overall goal for division/unit/department assessment plans?

What outcomes do we want?

How will we measure those outcomes? Rubric development

**Next Steps?**

**Assessment Council Retreat Guests and New Members??**

Rebecca brought up the idea that the committee had about inviting new members to the retreat as well as some guests. The group agreed that inviting new members would be great but that guests should be limited to Eric Alexander, the new Director of Leadership Development. Bob Kerr will invite Eric. Generally the group felt like they did not want to have too many new people at the retreat as it felt like it would not be their retreat and that it might curtail some of the openness and dialogue.

The group did discuss having some kind of a retreat maybe in the fall and invite department heads and others for an orientation to assessment and to get a sense of the assessment council and their work. This seemed to be something that they favored more so than opening up the retreat to guests who would not be continuing with the council.

Rebecca will send information about the Retreat to department heads and encourage them to get the info to their staffs in case anyone wants to join and be a member of the Assessment Council.

### **MLS—Leadership Survey**

The group agreed that at the next meeting they would like to see the results of the MLS-Leadership Survey that was conducted at OSU. Rebecca will present that at the next meeting and Council members are encouraged to invite anyone that might be interested to come to that meeting—see date below.

**Next Meeting: June 13, 2007 MU Council Room, 9-10:30am**