

## Student Affairs Assessment Council

### Minutes

June 16, 2004

**Attendance:** Kami Smith, Rick DeBellis, Pat Ketcham, Jodi Nelson, Ryan Collay, Ann Robinson, Rosemary Garagnani, Beth Dyer, Lisa Hoogesteger, Kent Sumner, Rebecca Sanderson

#### **Announcements:**

Do any of you have Questions on surveys about how students heard about your services? Angie, a student intern in OSU Marketing, is working on a project about marketing student affairs to new students and is seeking that info if possible.

*The group thought that several folks might have some part of the needed information. Kent, Lisa, Kami, and Pat agreed to talk with Angie and to share their data. Also, Edie Blakley and Jackie Balzer were mentioned as folks who might also have some info on the topic. Rebecca will email this to Angie.*

**Meeting Times for Summer:** Responses from folks about meeting times for summer seemed to indicate that Wednesday morning from 9-11 would work well for them. Only one person indicated that she cannot make it at that time and she is going to see if another group could change their meeting time. Rebecca will schedule rooms, etc. and let folks know the schedule for meetings .

**How Are Folks Doing?** Rick reported on his attendance at the NASPA Assessment and Retention Conference recently. He indicated that Peggy Maki had mentioned OSU Student Affairs by name in her presentation, saying that we were doing it right by inviting academic affairs to the table with us to dialogue about assessment and student learning. She also mentioned our upcoming Student Learning and Assessment Symposium. Yea!! for us!

#### **Symposium Planning:**

*Amid much discussion, wise cracks, and laughter the group discussed some ideas about who to invite to the conference. Issues of web-streaming and microwave transmission were also discussed. As the discussion continued folks decided to keep it focused on OSU primarily and that we could select some outside of OSU folks to invite but that would not be our primary focus. People seemed most interested in inviting OSU Cascades campus and maybe some folks from Linn-Benton.*

*Also, Rosemary mentioned that Blake was doing a master's thesis or significant paper on assessing the dual enrollment program. This might be a good idea for a program for the symposium.*

*Jodi indicated that if we wanted upper level administration to be a part of the symposium we needed to get it on their calendars—NOW! Rebecca will contact Sabah and Becky Johnson to gain their support and to ask them to send a piece out to faculty about the symposium.*

*The group agreed that having a table at University Day where people could register would be a great idea.*

*The remainder of the agenda will just continue to be issues throughout the summer. Rebecca suggested that we divide into committees for handling various tasks and then report back to the larger group. Rebecca will try to come up with some committees and tasks for the committees before the next meeting.*

#### To Do Initially:

1. Define a calendar of what needs to be done by when and who is responsible.
2. Determine who we want to invite to do presentations on what?
3. Determine what we want the structure to be in terms of number of break-out sessions, plenary sessions, etc.
4. Determine if we want refreshments of any kind—what and when

#### Pre-conference Issues:

1. University Day: could Dr. Ray prime the pump?
2. Could Larry prime the pump at the beginning of the year Student Affairs meeting?
3. Could we set up a registration area for the conference with some materials, etc. at University Day?
4. Sending invitations to upper level administration
5. Inviting a panel of upper level administrators to talk about what we are trying to produce in terms of graduates at OSU (e.g., President, Provost, VP for Academic Affairs, VP for Student Affairs, Faculty Senate President, Chair of the Curriculum Committee, Chair of the Bac Core Committee) (*Larry suggested some of the people who put together the Ideal OSU Graduate*)
6. Deciding if we want to invite sponsors like TracDat, StudentVoice, others? (Rebecca will get more info from Marilee about that)

#### Program Ideas:

1. Janine Trempy—College of Science—doing some work with course embedded assessment in her classes ( and is willing)
2. Ken Crane—Physics—not sure if he is doing something with assessment but he has done some innovating things in teaching
3. History department—talk about their process of peer review of teaching and how they developed it—how it is working, etc. – rubrics they use if any.
4. Ruth Steihl—CCLP—Eric and others from her classes may be able to help on topic
5. Survey research office
6. Course embedded assessment
7. Jessica White and Rich Shitaku—research in Student Affairs
8. Upper level administrator/faculty panel on what outcomes we are trying to produce in students
9. Campus climate survey results
10. Library—LibQual results
11. CIRP, NSSE, FSSE, YFCY Results
12. Admissions to do something about how they have used Sedlacek's stuff and what kinds of results they have gotten
13. OSU Marketing office
14. Business Solutions Group—demo on web survey possibilities
15. Set up intentional space for reflection and conversation—maybe a guided time?

16. Janine Allen—PSU—student learning in the classroom
17. Service-learning—PSU—university studies-capstone classes
18. Becky Warner—Sociology—what they have learned, mistakes made in their first try at implementing their assessment plan (seemed willing)
19. Maybe something about assessing outcomes in the liberal arts (I have heard much discussion that this is not possible like it is in professional fields)

Track Possibilities:

1. Just getting started  
*(may be able to do this in how we describe the programs themselves—e.g., This program is especially good for those who are looking for how to get started. Or This program is designed to expand upon initial assessment efforts.)*
2. Moving toward—not yet arrived

Goals for the Symposium:

2. Broaden awareness of and raise level of expertise in assessment at OSU
3. Foster a deeper understanding of assessment and the relationship to student learning
4. Engage faculty in conversation with other parts of the university that are also engaged in student learning
5. Lay a foundation for assessment partnerships
6. Showcase expertise, learning, data, improvements at OSU involving student learning and outcome assessment

Some areas of logistics needing flushing out: Likely not an exhaustive list!!

Program structure

Program content

Advertisement and marketing

Invitations

Registration

Hospitality

Invited presentations

Calendar

Displays (like Business Solutions Group, Survey Research Center, OSU Marketing, Survey Research Center, Student Affairs Assessment Council, outside vendors maybe?)

Poster sessions

**Next Meeting:** *will send this out via email as soon as dates and rooms are set*