

**Student Affairs Assessment Council  
September 13, 2005**

**Minutes**

**Attendance:** Rosemary Garagnani, Kami Smith, Lisa Hoogesteger, Mina McDaniel, Susi Leslie, Kristi Johnson, Rick DeBellis, Deb Burke, Ryan Collay

**Review of DRAFT Student Affairs Learning Goals document**

After much discussion, the group decided to make some changes in the document. This was based upon feedback from departments who had had an opportunity to use the matrix.

- This is where we are bringing it together—need to say that
- Intro is long—but like—but need to have a short purpose statement at the beginning
- Need to make sure that the purpose is up front
- We will construct the learning environment that we want
- Three sections of one page each—layout as brochure or pamphlet
  - Learning in Student Affairs
  - Learning Goals in Student affairs
  - Outcomes in Student Affairs
  
- Use examples from many departments
- Re-order learning goals to match wording
- Spell out NCBI

Members agreed to send Rebecca examples of learning outcomes for the grid examples so that every department could have one example. Please send them to Rebecca by the end of next week so that she can incorporate them into the next draft to be sent to folks before the October 5 meeting.

**Next Steps?**

The group talked briefly about how we might introduce this to the division at the October 11 all division meeting. Roughly we talked about having handouts for everyone at the meeting and spending some time introducing the document and talking about how it will be used. Additionally, we thought about dividing into work groups in departments to have them brainstorm or think about things that they are already doing and framing that into learning outcomes to be measured.

The group thought it was especially important to provide some context and to talk more about how this will be used and what the expectations are for use. This includes our belief that in each department learning is taking place and that it is a value for each department, for students, faculty, and staff. It also includes our belief that incorporation into the fabric of departments will occur over time.

**Next Meetings:** October 5, 9-11, MU 110

We are to have a role in the Student Affairs Division meeting on October 11 so we will use the October 5 meeting to prepare what we are going to do.