

OSU Student Affairs Assessment Council
Minutes
September 10, 2008
Meeting held in Poling Hall Conference Room

Showing space, eating treats—wonderful beginning of our meeting!

Attendance: Claire Bennett- Admissions, Eric Hansen- Housing, Kent Sumner- MU, Kami Hammerschmith- Student Media, Tina Clawson- Rec Sports, Jo Alexander- Disability Access Services, Linda Reid- SHS, Lisa Hoogesteger- Dean of Students/Rec Sports, Rich DeBellis- Outreach & Engagement, Rebecca Sanderson- Student Affairs Research & Evaluation, Angi Baxter- Student Affairs Research and Evaluation

Reporting Assessment Work and the 2008-2009 Assessment Plan

Due September 15. Let Rebecca know when you are ready to be reviewed. Review assignments will be sent out electronically with the rubric, etc. since we will not have paper plans or reports. Reviewers will need to send Rebecca their reviews however—electronically or on paper.

Rebecca Handed out Agenda & Assessment Plan/Report Review Meeting Outline that was developed by Tina Clawson. People can use the outline or adapt as needed depending on what reviewers want.

- a) Rebecca will email an electronic copy out to the council
- b) It was suggested to add the outline to the website so it can be downloaded at any time which Rebecca will do
- c) Rebecca will assign reviewers as the departments are ready for their review

The Advisory Council (a company Student Affairs has contracted with to do research)

- a) does research for Student Affairs on best practices for specific topics, started out in Health care but has expanded to covering universities
- b) Have been in contact with Rebecca asking questions about our “unique & special” council
 - a. What are the best practices of assessment
 - b. How do we get people on the assessment council, engagement & attendance
 - c. What are the credentials of the council members
- c) Due to our uniqueness, they would like to review one of our assessment plans & feedback
 - a. Please contact Rebecca if you do NOT want your plan shared with the advisory council
 - b. Rebecca will see the report before it is sent out anywhere for edits and accuracy

Kim Vanderlinden from StudentVoice to visit Friday

Kim will talk about what is new at Student Voice and also answer questions you may have about the software. Might want to mention the need to update how attachments can be done to the Management software.

- a) She will be meeting with E-Campus at 8am
- b) Coffee at Java Stop I in the MU at 9am which is open for anyone to attend
- c) Student Voice practice will be from 10-11:30am location Academic Success center unless otherwise notified. (Eric is going to see if there is space in the OSU Library)
 - a. You are encouraged to ask any questions you need to in regards to Student Voice
- d) Lunch is open for anyone to attend, location TBA
- e) Kim will be meeting with Student Media from 1-2pm (Kami will get Kim to CAPS)

- f) At 2pm Kim will be meeting with CAPS
- g) Rebecca will talk with and email Kim Vanderlinden about everyone being able to read each other's plans, attachments, and the cut and paste function

Issues to be addressed this year—How do we want to get started?

- a) Development of methods to match with learning areas for student affairs and LEAP Will begin with Communication and work on those methods as a group but also may want to divide up into groups for the other areas. We will start this process at our next meeting.
- b) Developing a White Paper or some kind of context for having a conversation with SALT about assessment. The following are our notes from our last meeting with Larry.

We have moved assessment into a structure for support, learning, and reporting. We have a structure to support the work of assessment. We need to get everyone up to the line so that they don't feel so far behind that they further disengage. We, the Assessment Council, Larry, department leadership need to think about and talk about how to stimulate our system.

Larry's idea is to elevate the conversation to the SALT meeting with the expectation about assessment. What are the things we are holding each other accountable for as department heads? Jodi suggested that the December 3 SALT meeting might be a good time to do this conversation.

Larry asked that the Assessment Council think about how we make a case for having this conversation—what are the compelling reasons—what is a compelling introduction or context for the conversation? We want to attract those who have not engaged by showing possibilities and we want to deepen the engagement of others by showing deepen possibilities. He asked us to devote at least one meeting to think about and talk about how to approach this conversation. He also said that he would be willing to meet with us again this fall.

An idea that emerged near the end of the meeting was to think about framing the conversation in terms of Greater Expectations, Our Students Best Work, Learning Reconsidered, mission of a Land Grant University in terms of our role as educators in Student Affairs.

Larry asked that the Assessment Council think about how we make a case for having a conversation about assessment in the SALT meeting.—what are the compelling reasons—what is a compelling introduction or context for the conversation? We want to attract those who have not engaged by showing possibilities and we want to deepen the engagement of others by showing deepen possibilities. He asked us to devote at least a meeting to thinking about and talking about how to approach this conversation. He also said that he would be willing to meet with us again this fall.

The Council will need to continue with our conversation about how to make our case for the need for elevating the discussion at the SALT meeting and how the day needs to be structured.

- a) How do we engage the SALT team and structure a conversation about student learning and the importance of assessment?
- b) Things to discuss in the coming assessment council meetings
 - (a) What is our rationale for having this conversation
- c) How do we create an environment that brings about the free association with assessment
- d) How do we create an opening to make assessment meaningful on a regular basis
- e) How do we make the connection to how assessment works with the individuals department
 - (a) It was suggested to expand the presentation that Rebecca gave at the assessment council retreat
- f) How do we demonstrate the interactivity/interrelatedness of different departments and their ability to collaborate
- g) Ways to engage SALT members:

- (a) Student learning, learning reconsidered and our role as educators can be the focus and make the case for getting involved with assessment
- (b) How do we help student learn
- (c) Focus on the purpose of Student Affairs, being educators
 - (i) Ask questions such as
 - 1. What is our responsibility, duty as educators so students learn better
 - 2. What is the big idea, the big picture for student affairs and how does assessment fit into that picture
- (d) White paper may help frame the discussion about student learning and assessment
 - (i) Could include our successes and potentiality
 - (ii) Working together for a common purpose
 - 1. Why did people join the assessment council in the first place
 - 2. How does working with a colleague make a difference
 - 3. What do we have to learn and contribute
 - 4. How does it all connect with the bigger picture
- h) White paper
 - (a) do we want to put together a white paper and then how?
 - (b) Decided to have Assessment Council members respond to 3 simple questions
 - (i) Why do you come to the assessment council
 - (ii) What have you learned as a member of the assessment council
 - (iii) What does your learning & engagement about assessment mean to you
 - (iv) What value do you derive from your involvement in the assessment council
 - (c) Rebecca will revise and send out three (3) questions out via email for everyone to answer
 - (d) Please electronically send your responses to these questions to Rebecca by Oct 20th 2008
 - (e) Rebecca will try to put together an introductory kind of statement using some of the ideas from Greater Expectations, Learning Reconsidered, Our Students Best Work, etc. to go with our initial answers to the questions

Next Meeting

**October 8, 2008
MU Council Room
9-10:30am**

Announcements

- a) Rick DeBellis announced that Outreach and Engagement will be hosting a Conference at the Alumni Center on Dec 3rd 2008, all day, that is open to us. Lunch will be served.
 - i) Areas of focus include:
 - (1) Intergenerational development
 - (2) Noon presentation by Will Keim entitled: Where your mind needs to be
 - (3) Lori Bridges will do a presentation on Web 2.0 primer
- b) Melissa Yamamoto asked for some consultation from the group around assessing a series of workshops that SLI will be conducting. Members gave Melissa some ideas that will hopefully allow for a meaningful assessment series.

Minutes supplied by Angi Baxter