

**Oregon State University  
Student Affairs Assessment Council**

**Minutes  
March 31, 2004**

**Attendance:** Kent Sumner, Lisa Hoogesteger, Katie Wilson, Eric Hansen, Rick DeBellis, Ryan Collay, Beth Dyer, Edie Blakley, Jodi Nelson, Pat Ketcham, Rosemary Garagnani, Rebecca Sanderson

**Discussion: What do we want to get from the NC State Meeting to bring back to OSU?**

This issue was posed however most folks had not had an opportunity to review the symposium schedule. There was some discussion about visiting the campus while we are there and also looking at their structure and how they deliver services to students. Also, there was some interest in looking at electronic systems for reporting and organizing assessment data. The group however did agree that we would try to split up and attend many of the presentations that would be given at the conference.

**Report: Assessment Plan web reporting page – status**

Rebecca reported on the status of the Assessment plan reporting web page that was commissioned by IR. The plan has been scaled down significantly from the description and suggestions that the Council had seen in a prior meeting. In essence it will be a very simplistic system that will not have much of the functionality that Council members had suggested. Mostly this is due to money and the desire to get something in place prior to the Accreditation visit. This led to a discussion about whether there might already be web-based systems already out there in the assessment world. Marilee Bresciani had mentioned during her visit that we might want to consider something like this. There are a couple of programs at the conference which address various web-based assessment management systems which Eric and Rebecca indicated that they would try to attend.

**Questions or solutions about assessment plans?**

Several members had questions about their plans as well as clarifying the expectation. Generally, however, there were few questions. Rebecca talked briefly about what she had seen in the plans she has reviewed. For the most part people had assessment methods figured out but where some of the rough spots seemed to focus were on the goal statements. For some when the goal statements were revised the other parts of the plan seemed to fall into place more easily. All the plans that Rebecca has reviewed so far seemed to be headed in the right direction and the amount of effort and thought was evident.

**Next meeting:** April 7 from 9-11 in MU 213. In this meeting folks are asked to bring 3 copies of their assessment plan to share with others in order to help all of us learn more and improve our plans.