

**OSU Student Affairs Assessment Council**  
**Agenda**  
**July 7 2010**

Attendance & Favorite summer temperature: Angi Baxter-76, Gus Martinez-Padilla-90, Doug Severs- 80, Jo Alexander-75, Melissa Yamamoto-83.5, Jodi Nelson-73, Anne Lapour-78, Ann Robinson-75, Victor Santana-Melgoza-70, Eric Hansen-71.3, Kim Scatton-77.2, Rebecca Sanderson-70, Kami Hammerschmith (average favorite temp= 76.2)

- 1) Announcements
  - a. Financial Aid finally has a full staff—all positions filled
  - b. Kami's going on vacation
- 2) Retreat Wrap Up & Reflection
  - a. Rubric editing piece was a little too long
  - b. Cake was good
  - c. Newer member could not see the relatedness of the diversity work and work at retreat
  - d. Retreat was good experience
- 3) Rubric
  - a. Rubric and definitions from retreat still need some editing and clarifications
  - b. Subcommittee- Ann Robinson, Jo Alexander and Angi Baxter volunteered to work on the rubric with the outcome to be a more readable, simpler language document that will work for the Council.
  - c. Words in bold are simply highlighted words to kind of outline the gist of the particular cell
    - i. Can work on creating a summary
    - ii. Some things still need to be addressed more- in red on computer or slightly different color on paper
    - iii. Primary goal is clarity, less academic writing
    - iv. Certain words that need to be defined
      1. Speak out against the ism's
      2. Fluent behavior- self identified privilege- needs work, what does this mean
  - d. How the rubric fits with the work we did last year-
    - i. After the year of learning about diversity, we are to the next stage
  - e. Need to get the rubric done for us and then vet it out to other groups/people for comments, use, etc.
- 4) SLI, Student Life and ISS- met to talk about their work on diversity issues and to see if there were over lapping themes, focus, etc.-
  - i. Are there common learning outcomes in these three areas, may be lack of communication, how do we partner with these groups to bring all the work together in some coherent way?
  - ii. We are focusing on how to assess it, looking at outcomes, levels of outcomes, measurement, etc.
    1. UHDS did an audit of all the diversity training- everyone seems to be training to the same students

2. SLI, SL, and ISS could focus on where the holes are, what needs to be implemented
  3. Assessment council could focus on assessment of the learning outcomes around diversity
  - iii. How can we translate it to other areas, how can we make our programs more meaningful, integrated and have some sort of progression
  - iv. Could work with academics and suggest classes to students in addition to the workshops, experiences offered in Student Affairs- Susan Shaw would be good for this conversation
- 5) Agenda for next year:
- a. What do we want to do?
    - i. Student voice- several things are under documents for us to utilize, Melissa and Jo will go into documents to see what's missing
      1. Under StudentVoice Management there is a section that say "Format for Assessment Plans and Report" this is where you will find the assessment plan/report structure template which should be copied into your next year's plan. Angi has written the instructions for how to do that and will send them out by end of day on Thursday, July 8.
  - b. Might be helpful to revisit the council orientation
    - i. Assessment 101 is how you do an assessment plan
    - ii. Assessment orientation is more an introduction to the council- would include the 101
      1. Termed as orientation and training
  - c. What's our agenda for in meetings
    - i. IRB training in one of the fall meetings
    - ii. More shared learning opportunities such as going to conferences, bringing speakers in (Maybe Marilee Bresciani again—after about 8 years)
    - iii. Division may want to do some showcasing of their work and data, the council can be part of that (showcase)
      1. Would we want to have a key note speaker, collaborative work, who could bridge academic, student affairs, learning outcomes- we can make it into what we want to make it-
      2. Could be a symposium for campus
      3. In addition to the above suggestions, OSU host a larger conference- could be some kind of parallel/relatedness to the above suggestion-
        1. Marilee Bresciani- could be for the council, or could be utilized for both the council and a conference
        2. Showcase- could be for the division
        3. Conference- could be for the entire campus
    - iv. How do we make this sharing part of our initiative? How does this fit into our mission?

1. Showcasing assessment related data, methodology, whatever topic areas that people find that we may need to know, learn about, understand
  - v. Two things being talked about
    1. Outside council and inside council
      1. May need to set time aside within our meetings to address what we need, troubles we're having, things that need assistance
      2. UHDS would be happy to share their stuff on their social justice work
  - d. What's our agenda for small group work
- 6) Trainings-
- a. Assessment 101
    - i. Doing it in early September
    - ii. Will new people have entered the council by Aug or would they be entering in Sept-
      1. mid to late August- after the 28<sup>th</sup>
      2. could we do early Sept, then again right after finals week for the Jan deadline
  - b. what does a good assessment report look like-
    - i. Could be a written document-
    - ii. Can Rebecca pull from all of our reports-
      1. use Disability Services, UHDS, Vice Provost, Media, SLI-can use for good examples
      2. Rebecca will ask the departments before publicizing
    - iii. could look at an early plan from a department and then show a plan from many years later
  - c. Pat Ketcham has information on focus groups
- 7) Next Meeting:

**August 11, 2010**

**9-10:30**

**MU Council Room**

Review of updated rubric and next steps