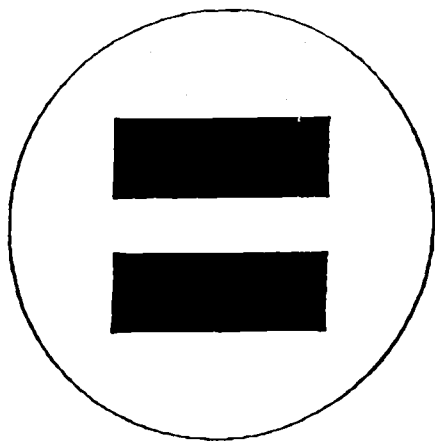


# **THE URBAN LEAGUE OF PORTLAND**

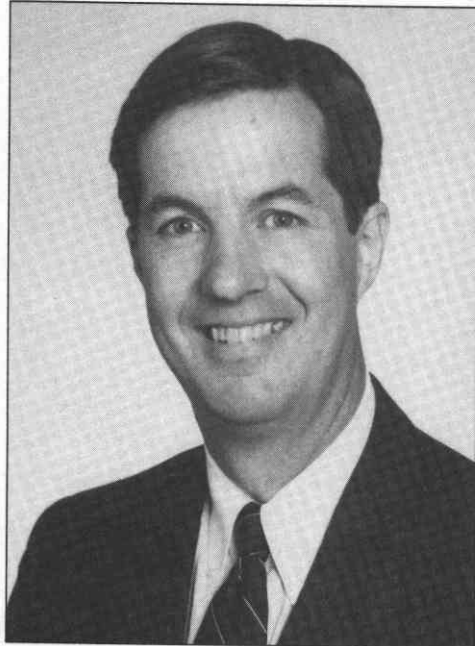


## **1992 ANNUAL REPORT**

**BUILDING BRIDGES . . . FOR A BETTER PORTLAND**



## CHAIRMAN'S MESSAGE



Bill Wyatt, Chair, Board of Directors

The collaborative efforts of many dedicated individuals and supportive organizations have helped revitalize the Urban League of Portland in recent years. As the League closes in on nearly a half-century of service in Portland, I am happy to report that the agency is again playing a leading role in bringing about meaningful change within our community.

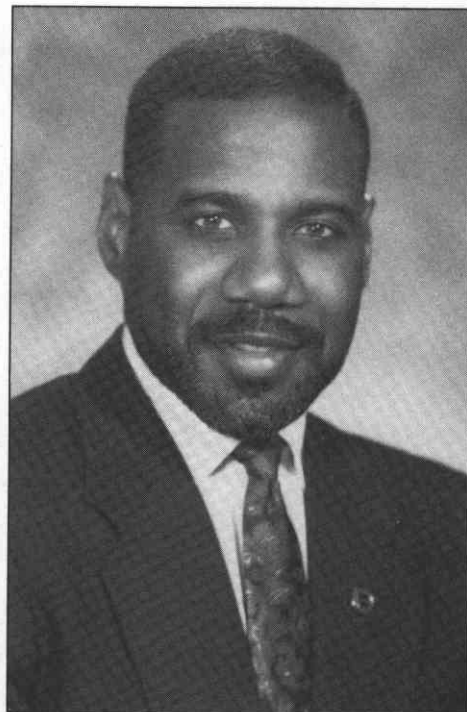
The past year has been a very successful one for the League. New programs are serving the needs our constituents have identified as priorities. Meanwhile, the League has played a strong role as advocate for the disenfranchised, helping to remove barriers that prevent some among us from succeeding.

On behalf of the Board of Directors and Staff, we express to you our sincere thanks for your continued support. You will note that in this report our mission, programs, goals and objectives are focused on improving the quality of life within this community. You will also note that unprecedented gains are being made in various programs. As we approach our 50th Anniversary in 1995, the Urban League of Portland remains committed to building a community where opportunities for success are equal to all.

## PRESIDENT'S MESSAGE

In 1990, when I joined the Urban League of Portland, I invited Portland citizens to "watch our smoke" as we went about rebuilding the League. Two years later, I am happy to report that we are in a stronger financial position and have refocused our programs to meet our clients' most pressing needs. As we grapple with the serious problems facing our community and with the gloomy budget forecasts brought on by Measure 5, the League is in a good position to meet all challenges.

This Annual Report is the first the League has produced in several years. It is one of a number of recent "firsts" for us. In April the League held its first Annual Business Meeting in many years. And last year we brought back newsletter, to better communicate with our constituents. As you look through this report and learn more about our programs I hope you will be impressed. We promise to strive to do all we can to live up to your expectations and fulfill our mission. With your support we can only succeed.



Dr. Darryl S. Tukufu, President

# Urban League of Portland

The Urban League of Portland has been working to promote equal opportunity in all fields for Oregonians since 1945. The League was originally formed to advocate for African-Americans who had moved to Portland to build ships during World War II. The League supported legislation and policies which promoted equal treatment in employment, housing, education and other areas. All of these goals are in line with the League's stated mission: *to assist African-Americans and others in the achievement of parity and economic self-sufficiency through advocacy, community problem-solving,*

*partnerships and conducting programs designed to strengthen the growth and development of individuals, families and communities.*

The League continues to advocate for those who have experienced discrimination and to act as mediator for constituents and public/private organizations. The League also operates a number of programs that directly serve the needs of its constituents.

The following pages describe those programs and their current levels of activity.

## ADVOCACY

One of the Urban League of Portland's most important activities is advocating on a broad range of issues and policies to improve the quality of life for African-Americans and other disenfranchised groups and individuals. The goals of the advocacy program are to:

- 1) **Empower** constituents to understand and protect their rights and help agencies provide accessible and accountable service so that clients can become self-sufficient;
- 2) **Educate and inform** organizations and the public about issues, policies and practices that negatively impact our constituents and other disenfranchised groups and individuals;
- 3) **Effect change** in attitudes, policies, systems, institutions and social conditions through problem solving and creating new alternatives and solutions.

Program components include:

**Research and Education** — Conduct research and develop concept papers, positions and testimonies on issues

pertinent to constituents; educate African-Americans and others about existing and emerging issues negatively impacting their quality of life and empower them to effect change. Examples include the League's participation in Portland's Albina Community Plan, Portland Future Focus and the Leaders' Roundtable and public speeches on the importance of accepting diversity and combatting discrimination at work, at school and in the community.

**Legislative** — Create and influence legislation; educate elected officials. Examples include the League's support for Portland's new Civil Rights Ordinance and discussions with Oregon's congressional delegation about the National Urban League's Marshall Plan for America.

**Mediation and Conflict Resolution** — Participate in problem solving situations that result in improved conditions for constituents. Examples include the League's role as mediator in the Korean grocery boycott, the Portland Public

## ADVOCACY (Continued)

Schools boycott and numerous job discrimination cases.

**Issues** — Identify and define specific problems the Urban League of Portland would like to emphasize in order to bring about change. Examples include the

League's talks with Act III Theaters regarding the company's booking policy for African-American films at Lloyd Cinemas, and public support for a fair and progressive tax structure in Oregon.

## ADULT & SENIOR SERVICE CENTER

The Adult and Senior Service Center is one of eight district senior service centers in Multnomah County. The Center has two primary goals which are concurrent with the Urban League of Portland's mission statement:

- 1) To provide services to the elderly and disabled population that allow them to live independently in their homes in a dignified manner for as long as possible and reasonably safe.
- 2) To provide activities to senior and disabled citizens that will enhance their social skills and provide them with opportunities for personal growth.

Case management services are provided for individuals who are experiencing problems that jeopardize their independent living and diminish their lifestyle.

During the 1991-1992 fiscal year the center enrolled 95 new clients. The current active case load is in excess of 355 clients. In addition to case management, the center provided transportation to approximately 300 clients.

The Urban League of Portland is the lead agency for the new Multicultural Senior Center in Northeast Portland. The Senior Services staff is co-located with Loaves & Fishes' Northeast Meal Site, and Multnomah County's Aging Services

Northeast Branch. This new center offers a "single point of entry" for services for seniors and disabled persons.

Social activities are provided for senior and disabled citizens to develop leadership skills and establish community involvement. These activities help seniors maintain or build self-esteem, which makes for a healthy and enjoyable lifestyle. Approximately 90 seniors attend the Center daily for activities and meals.

New programs at the Center include:

**Grandparents Education and Support Group:** Helps grandparents create public awareness and community involvement in activities to help grandparents improve and increase services for themselves and their grandchildren. The Grandparents Support Group meets every other Thursday.

**Living with Alzheimers or normal forgetfulness:** Caregivers meet in groups to share strategies, ideas, and laughter. At the same time, a social group for clients with Alzheimer's or normal forgetfulness gather to sing, reminisce, and be involved in art and music.

**Literacy and English as a Second Language Classes:** These classes are designed to assist seniors with speaking/understanding English and improving their reading and writing skills.

## EMPLOYMENT DEPARTMENT

The Employment Department has increased the number of "Employer Partners" working at the League in the "Partnership Employment Program" from five members to thirteen. The goal of the partnership program is to assist African-Americans and other people of color to achieve economic parity through employment. The original partners included: First Interstate Bank, Mentor Graphics, Nike, Standard Insurance, and U.S. Bancorp. Since then Bank of America, Cellular One, McDonald's Restaurants, Northwest Natural Gas, Port of Portland, Precision Castparts, Security Pacific Bank, and Tektronix have joined the partnership.

Each partner also provides a staff person to come and work in the League's Employment Department periodically as a volunteer. The employer volunteers perform essentially the same duties as the

rest of the League's employment staff: interviewing, referring clients to job openings, counseling, and pre-screening applicants. The addition of these employer volunteers has the impact of allowing the League to provide more and better services to its clients. It also provides greater sensitivity to, and an awareness of, cultural diversity on the part of the employers. Recently the department has offered workshops on resume writing and interviewing.

During FY90, the Employment Department placed 74 people in jobs. During the first six months of FY91, the department placed 90 people in new jobs. With the addition of the recruiter position funded by Nike and the employer volunteers, the monthly average has increased from 6 to 15 placements per month.

## THE MALE RESPONSIBILITY PROGRAM

The Male Responsibility Program (MRP) is designed to address the increasing rate of adolescent pregnancy and to work with teenage males to help them improve their decision-making abilities by making them aware of the responsibilities of manhood, fatherhood, and the importance of education. The program goals are:

- 1) To implement a program structured to help at least 200 at-risk males between the ages of 13-19, with an emphasis on Male Responsibility, Human Sexuality, Career Planning, Life Management and the "Rites of Passage."
- 2) To implement a Mentors Program consisting of 100 adult male volunteers to

act as role models and to provide fraternal interaction with young males in the program.

The Male Responsibility Program began operation in October of 1990 with weekly group sessions at Harriet Tubman, Whitaker and Portsmouth Middle Schools, Cleveland and Jefferson High Schools, and at the Urban League Plaza. By the end of December, the program had 26 youth in the program and a new program coordinator was hired.

As news of the program grew within the community, the Urban League was designated "lead" agency to begin the African-American Male Connection Program (AAMCP). The AAMCP provides services

## THE MALE RESPONSIBILITY (Continued)

to African-American males between the ages of 11 and 19 who are known to have gang affiliation, who dropped out of school, or who live in gang affected neighborhoods. The Connection segment of the program focus on subcontracting with several community based agencies. Each agency provides a specific service which helps "Connect" the youth with resources pertinent to their needs.

In July of 1991 the MRP added an assistant program coordinator. As of March, 1992, MRP has enrolled a total of 387 young males in the program. AAMCP has served a total of 52 teenage males.

The annual cost of preventive services provided by the Male Responsibility

Program is approximately \$132,131. The estimated cost to the public for corrective services (which includes the cost of police, courts, juvenile facilities, counseling personnel, etc.) is \$1,947,234. For every dollar the Urban League expended for the Male Responsibility Program, \$14.74 in additional public expenditure is saved. The Urban League of Portland is committed to instilling responsibility in teen males and the Portland community benefits greatly when these young men become productive citizens as a result of their participation in the Male Responsibility Program. In December of 1991 the Urban League introduced an African-American "Rites of Passage" program for young males.

## NORTHEAST YOUTH SERVICE CENTER

The Northeast Youth Service Center is one of six Youth Service Centers in Multnomah County. The Center met or exceeded most of its goals for fiscal year 1990 (July 1990 through June 1991) by providing individual and family counseling, gang awareness and prevention programs, parent and teen support groups, education and employment assistance, Big Brother and Big Sister Volunteer involvement, boy's and girl's groups, and the Diversion Program. For the first half of FY91 the programs are ahead of last year's figures in all areas except youth employment. Youth employment figures are expected to increase in the second half of the year, due to the League's participation in Portland's Youth Employment and Empowerment Coalition, and the end of the school year.

In our Diversion Program juveniles referred by the courts provide community service hours to organizations like the Grace Collins Pre-School, the Red Cross, Columbia Boys and Girls Club, Salvation Army and sixteen other groups. This alternative to involvement in the court system helps relieve stress on our judicial system and also helps many community-based organizations and churches in our community. Community service helps the youth understand the direct correlation between their actions and the effect of their actions on the community. In the diversion process the youth come to understand their responsibility to the community and the laws which govern our community. After participating, youth are better able to make

## **NORTHEAST YOUTH SERVICE CENTER (Continued)**

positive choices which directly effect their future.

The Big Brothers/Big Sisters Program had a large number of active matches during FY90, but a small number of new matches. During FY91, many of the matches that have lasted over two years have been terminated, allowing for new matches to be formed. In the first half of the year, nine new matches have been made.

NULITES, a National Urban League program of leadership development and community service for African-American youth, started in FY90 with over 25 youth participating in weekly sessions. In FY91 five of those youth and two adults attended the National Urban League Youth Conference in Atlanta.

## **WHITNEY M. YOUNG, JR. EDUCATION & CULTURAL CENTER**

The Whitney M. Young Jr. Education & Cultural Center is an after-school homework/tutorial assistance program for students who predominantly live in North/Northeast Portland and who could not otherwise afford supplemental academic assistance. In school year 1990-91 the Center worked with 257 students from grades 3 through college. By March 31, 1992, we had an enrollment of 272 students. These students represent a variety of cultures and ethnic backgrounds, including African-American, European-American, Hispanic-American, and Native-American. Those enrolled are from various schools within the Portland metropolitan area. We serve students from six different high schools, eight middle schools and three elementary schools. In addition, students

from Portland Community College, five private schools and two alternative education programs also attend the Center. Along with various community volunteers, twelve students from the School of Education at Portland State University have done their field placement work at the Center this year.

Whitney Young also contributed in cultural activities by hosting the Dance Theater of Harlem Photo Exhibit and conducting a series of educational lectures on African-American History during the month of February. The Center will continue to be a beacon in the city of Portland to exhibit the best possible resources to help youth fulfill their academic skills and to enhance their cultural knowledge in today's diverse society.

## BOARD OF DIRECTORS

Bill Wyatt (Chair)  
Gina Wood (Vice-Chair)  
Judi Pitre (Secretary)  
James R. Boehlke (Treasurer)  
Clara P. Andrews  
Louis J. Boston  
Joan Brown-Kline  
Rian T. Brown  
Faye Burch  
Ed De Wald  
Marva Fabien  
Matt Hennessee

James Francesconi  
Kevin D. Fuller  
Thomas Gallagher  
Sharon Gary-Smith  
Donnie Griffin  
Stuart Hall  
Ed Hardy  
Elizabeth Kutza  
Rita Lucas  
Terry Rogers  
Wally Scales

The Urban League of Portland thanks its business friends for their support

## SPONSOR MEMBERS

Bank of America  
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Emanuel Hospital  
First Interstate Bank of Oregon  
IBM Corp.  
KPTV-12  
Kaiser Permanente  
Meier & Frank  
Mentor Graphics  
Nike, Inc.  
Northwest Natural Gas Co.  
Pacific Power & Light Co.  
Portland Development Commission  
Portland General Electric Co.

Portland Trailblazers  
Precision Castparts Corp.  
Providence Medical Center  
Safeway Stores  
Security Pacific Bank Oregon  
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Steinfeld's Products Co.  
Stoel Rives Boley Jones & Grey  
Tektronix Inc.  
United Parcel Service  
U.S. Bank  
U S West Communications  
Wacker Siltronic Corp.



## CORPORATE MEMBERS

|   |                                   |   |
|---|-----------------------------------|---|
| ADC/Kentrox   | J C Penney Co.                    | Portland Hilton                           |
| Arthur Andersen & Co.                                 | JBL & K Insurance Co.             | Portland/Oregon Visitors Association      |
| Association for Portland Progress                     | KATU - Channel 2                  | Portland Public Schools                   |
| Automated Office Systems                              | Key Bank                          | Private Industry Council                  |
| Bank of California                                    | KOIN - TV                         | Rono Graphic Communications               |
| Barbara Sue Seal Properties                           | Lane, Powell, Spears and Lubersky | Schwabe, Williams & Wyatt                 |
| Benson Industries                                     | McDonald's Restaurants            | II Morrow, Inc.                           |
| Boeing of Oregon                                      | Nordstrom                         | TCI-West, Inc.                            |
| Bullivant, Houser, Bailey,<br>Pendergrass and Hoffman | Northwest Publishing Co.          | Tonkon, Torp, Galen, Marmaduke<br>& Booth |
| Carson Oil  | Northwest Pipe & Casting          | Tri-Met                                   |
| Cellular One - Oregon                                 | Oregon Health Sciences University | Washington Federal Savings Bank           |
| Coca Cola Bottling Co. of Oregon                      | Oregon Steel Mills                | West One                                  |
| Columbia Forest Products                              | Pacific Power & Light             | Western Family Foods                      |
| Good Samaritan Hospital                               | PacifiCorp Financial Services     | Weston Pontiac                            |
| Grant High School Student Body                        | Paragon Cable                     | Xerox Corp.                               |
| Hewlett Packard                                       | Pope & Talbot                     |   |
| Housing Authority of Portland                         | Popper Supply Co.                 |   |
| Hyster Corporation                                    | Portland Community College        |   |
|   | Portland Federal Executive Board  |   |

## URBAN LEAGUE OF PORTLAND STAFF

|                                 |                   |                        |
|---------------------------------|-------------------|------------------------|
| Darryl S. Tukufu, President/CEO | Pamela Davis      | Pauline Reed           |
| Cletus B. Moore                 | Larry Foltz       | Seng Fo Chein          |
| Herman L. Lessard, Jr.          | Herbert Hager     | Dan Van Brocklin       |
| Deena Pierott                   | Cheryl Johnson    | Lavonne Freeman        |
| Kim Stidum                      | Shala Moaydie     | Brenda Sherman-Sanders |
| Mike Pullen                     | Tony Ross         | Carl Casanova          |
| Linda Long                      | Chiem-Seng Yaangh | Donald Chalmers        |
| Carla Prevost                   | Gaylen Brannon    | Larry Clayton          |
| Lovell Jones                    | Lemil Speed       | Josephine Brown        |
| James Kent                      | Yaw Osei-Boye     | Daisylin Oten          |
| Curtis Scott                    | Barbara Cotton    | Ester Hinson           |
| Angela Williams                 | Josephine Brown   |                        |
| Gloria Phillips                 | Paula Stewart     |                        |



Peat Marwick

Certified Public Accountants

Suite 2000  
1211 South West Fifth Avenue  
Portland, OR 97204

Independent Auditors' Report

The Board of Directors  
Urban League of Portland:

We have audited the accompanying balance sheet of the Urban League of Portland as of June 30, 1991, and the related statements of support, revenue and expenses and changes in fund balances and functional expenses for the year then ended. These financial statements are the responsibility of the Urban League of Portland's management. Our responsibility is to express an opinion on these statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Urban League of Portland at June 30, 1991, and the results of their operations and the changes in their fund balances for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information included in Schedule 1 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*KPMG Peat Marwick*

September 20, 1991



Member Firm of  
Klynveld Peat Marwick Goerdeler

# URBAN LEAGUE OF PORTLAND

## Balance Sheet (with comparative totals for 1990)

June 30, 1991

| Assets  | Current funds     |               | Land,<br>building<br>and<br>equipment<br>fund | Custodian<br>fund | 1991<br>Total  | 1990<br>Total    |
|---|-------------------|---------------|---|-------------------|----------------|------------------|
|   | Unrestricted      | Restricted    |   |                   |                |                  |
| Cash  | \$ 105,266        | 5,518         | -   | 12,971            | 123,755        | 357,638          |
| Investments (note 3)  | 2,913             | -             | -   | -                 | 2,913          | 2,913            |
| Accounts receivable:  |                   |               |   |                   |                |                  |
| Interfund receivable (payable)  | 21,238            | (21,238)      | -   | -                 | -              | -                |
| Grants receivable   | -                 | 77,066        | -   | -                 | 77,066         | 81,103           |
| Other receivables   | 1,375             | -             | -   | -                 | 1,375          | 1,116            |
| Prepaid expenses and other assets   | 3,874             | -             | -   | -                 | 3,874          | 1,298            |
| Land, buildings and equipment, at cost<br>net of accumulated depreciation<br>and amortization of \$412,056<br>(notes 4 and 6) | -                 | -             | 733,585                                       | -                 | 733,585        | 682,376          |
| Land held for resale (note 5)   | -                 | -             | 1,000   | -                 | 1,000          | 231,051          |
| <b>Total assets</b>   | <b>\$ 134,666</b> | <b>61,346</b> | <b>734,585</b>                                | <b>12,971</b>     | <b>943,568</b> | <b>1,357,495</b> |
| <b>Liabilities and Fund Balances</b>  |                   |               |   |                   |                |                  |
| Accounts payable and accrued liabilities  | 81,211            | 19,392        | -   | -                 | 100,603        | 104,809          |
| Unearned revenue  | 19,365            | -             | -   | -                 | 19,365         | 2,515            |
| Payable to grantor  | -                 | -             | -   | -                 | -              | 166,000          |
| Notes payable   | -                 | -             | -   | -                 | -              | 238,077          |
| Obligations for capitalized lease<br>property (note 6)  | -                 | -             | 612,670                                       | -                 | 612,670        | 657,795          |
| Funds held for others (note 9)  | -                 | -             | -   | 12,971            | 12,971         | 12,353           |
| <b>Total liabilities</b>  | <b>100,576</b>    | <b>19,392</b> | <b>612,670</b>                                | <b>12,971</b>     | <b>745,609</b> | <b>1,181,549</b> |
| Contingency (note 7)  | -                 | -             | -   | -                 | -              | -                |
| Fund balances   | 34,090            | 41,954        | 121,915                                       | -                 | 197,959        | 175,946          |
| <b>Total liabilities and fund balances</b>  | <b>\$ 134,666</b> | <b>61,346</b> | <b>734,585</b>                                | <b>12,971</b>     | <b>943,568</b> | <b>1,357,495</b> |

See accompanying notes to financial statements.

# URBAN LEAGUE OF PORTLAND

## Statement of Support Revenue and Expenses and Changes in Fund Balances

For the year ended June 30, 1991  
(with comparative totals for 1990)

|  | <u>Current funds</u> |                   | Land,<br>building<br>and<br>equipment<br>fund | 1991             | 1990             |
|--|----------------------|-------------------|---|------------------|------------------|
|  | <u>Unrestricted</u>  | <u>Restricted</u> |   | <u>Total</u>     | <u>Total</u>     |
| Public support and revenue:  |                      |                   |   |                  |                  |
| Public support:  |                      |                   |   |                  |                  |
| Contributions  | \$ 8,828             | 152,554           | -   | 161,382          | 67,011           |
| Special events, net of costs of direct<br>benefit to participants of \$49,900                | 63,561               | 4,903             | -   | 68,464           | 26,450           |
| Allocated by United Way of the<br>Columbia-Willamette  | 222,700              | -                 | -   | 222,700          | 235,200          |
| Federal, state and local grants  | -                    | 710,530           | -   | 710,530          | 690,995          |
| Other  | -                    | -                 | -   | -                | 938              |
| Total public support   | <u>295,089</u>       | <u>867,987</u>    | <u>-</u>                                      | <u>1,163,076</u> | <u>1,020,594</u> |
| Other Revenue:   |                      |                   |   |                  |                  |
| Member dues  | 31,022               | -                 | -   | 31,022           | 4,428            |
| Investment income  | 10,471               | -                 | -   | 10,471           | 30,018           |
| Rent   | 68,897               | -                 | -   | 68,897           | 91,026           |
| Gain (loss) on write down, disposal of<br>fixed assets (note 5)                              | 12,056               | -                 | (30,974)                                      | (18,918)         | (35,906)         |
| Indirect cost recovery (note 10)   | <u>59,927</u>        | <u>-</u>          | <u>-</u>                                      | <u>59,927</u>    | <u>68,185</u>    |
| Total other revenue (loss)   | <u>182,373</u>       | <u>-</u>          | <u>(30,974)</u>                               | <u>151,399</u>   | <u>157,751</u>   |
| Total public support and revenue (loss)  | <u>477,462</u>       | <u>867,987</u>    | <u>(30,974)</u>                               | <u>1,314,475</u> | <u>1,178,345</u> |
| Expenses:  |                      |                   |   |                  |                  |
| Program services:  |                      |                   |   |                  |                  |
| Community services   | 13,308               | 16,562            | -   | 29,870           | 174,569          |
| Education  | 27,009               | 266,467           | -   | 293,476          | 85,902           |
| Employment   | 65,218               | 6,666             | -   | 71,884           | 58,591           |
| Senior services  | 37,389               | 172,309           | -   | 209,698          | 219,240          |
| Youth services   | <u>24,197</u>        | <u>263,091</u>    | <u>-</u>                                      | <u>287,288</u>   | <u>307,276</u>   |
| Total program services   | <u>167,121</u>       | <u>725,095</u>    | <u>-</u>                                      | <u>892,216</u>   | <u>845,578</u>   |
| Supporting services:   |                      |                   |   |                  |                  |
| Management and general   | 240,892              | -                 | -   | 240,892          | 228,759          |
| Fund-raising   | 28,120               | -                 | -   | 28,120           | 26,175           |
| Facilities   | <u>49,613</u>        | <u>63,915</u>     | <u>50,384</u>                                 | <u>163,912</u>   | <u>122,623</u>   |
| Total supporting services  | <u>318,625</u>       | <u>63,915</u>     | <u>50,384</u>                                 | <u>432,924</u>   | <u>377,557</u>   |
| Total expenses   | <u>485,746</u>       | <u>789,010</u>    | <u>50,384</u>                                 | <u>1,325,140</u> | <u>1,223,135</u> |
| Excess (deficit) of public support and<br>revenue over expenses before<br>extraordinary item | (8,284)              | 78,977            | (81,358)                                      | (10,665)         | (44,790)         |
| Extraordinary item:  |                      |                   |   |                  |                  |
| Forgiveness of interest (note 5)   | 32,678               | -                 | -   | 32,678           | -                |
| Fund balances, beginning of year   | 8,225                | 150,166           | 17,555  | 175,946          | 220,736          |
| Other changes in fund balances:  |                      |                   |   |                  |                  |
| Reclassification of fund balance (note 12)   | 105,104              | (105,104)         | -   | -                | -                |
| Reduction of lease obligation (note 6)   | (45,125)             | -                 | 45,125  | -                | -                |
| Retirement of debt (note 5)  | (39,000)             | -                 | 39,000  | -                | -                |
| Purchase of capital assets   | <u>(19,508)</u>      | <u>(82,085)</u>   | <u>101,593</u>                                | <u>-</u>         | <u>-</u>         |
| Fund balances, (deficit) end of year   | \$ <u>34,090</u>     | <u>41,954</u>     | <u>121,915</u>                                | <u>197,959</u>   | <u>175,946</u>   |

See accompanying notes to consolidated financial statements.

# URBAN LEAGUE OF PORTLAND

## Notes to Financial Statements

June 30, 1991

### (1) Organization

The Urban League of Portland (the League) was founded in 1945 and is one of one hundred fourteen (114) affiliates of the National Urban League. The mission of the National Urban League is to enable low-income, blacks and other minority group members to cultivate and exercise their full human potential on par with all other Americans.

To achieve this goal, the League develops and implements programs in community services, education, employment, senior services and youth services.

Community Services - Provides training, technical and financial assistance to improve the quality of life for the disenfranchised.

Education - The Whitney M. Young learning center is a tutorial assistance program for students in grades seven through twelve that includes enrichment sessions with parents. The Male Responsibility Program is designed to address the increasing rate of adolescent pregnancy and includes mentor and education programs.

Employment - Provides counseling/career guidance and placement services for League constituents.

Senior Services - Provides preventative health services, crisis/emergency counseling, telephone reassurance to housebound elderly, transportation, advocacy and recreational activities for senior citizens, age sixty and up.

Youth Services - Provides services in areas of diversion, personal and family counseling, employment and education assistance, as well as recreational activities for youths diverted from the juvenile justice system, law enforcement agencies, or other referrals.

### (2) Summary of Significant Accounting Policies

#### (a) Accrual Basis Accounting

The accompanying financial statements have been prepared on the accrual basis.

(Continued)

## URBAN LEAGUE OF PORTLAND

## Notes to Financial Statements

## (b) Fund Accounting

In order to ensure the observance of limitations and restrictions placed on the use of resources available to the League, the accounts are maintained in accordance with the principles of fund accounting. This is the procedure by which resources for various purposes are classified for accounting and reporting purposes into funds established according to their nature and purpose. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds that have similar characteristics have been combined into fund groups. Accordingly, all financial transactions have been recorded and reported by fund groups.

The assets, liabilities and fund balances of the League are reported in four self-balancing fund groups as follows:

- The unrestricted operating fund represents expendable funds that are available for support of the League activities.
- The restricted operating fund represent the portion of expendable funds that are restricted by donors for support of specific League activities.
- The land, building and equipment fund represents the net investment in, and funds expended for property, equipment and performance rights.
- The custodian fund represents assets received by the League to be held for, and disbursed only on instructions of, the person or organization from whom they were received.

## (c) Donated Materials

Donated materials, fixed assets, and investments are reflected as contributions in the accompanying statements at their estimated fair market value at date of receipt.

## (d) Depreciation and Amortization

Depreciation on buildings and equipment and amortization on capitalized leases are provided on a straight-line method over the estimated useful lives of the assets (five to thirty years).

## (e) Grant Revenue

All contributions are considered available for unrestricted use, unless specifically restricted by the donor. Gifts and grants restricted by the donor, grantor, or other outside party for specific purposes are recognized as support in the period when donor restrictions are met and the League has incurred expenditures in compliance with the specific restrictions. Such amounts received but not yet recognized as support would be reported as deferred restricted support.

(Continued)

## URBAN LEAGUE OF PORTLAND

## Notes to Financial Statements

## (f) Reclassifications

Certain prior year financial statement amounts have been reclassified to conform to the current year presentation.

## (g) Investments

Investments at June 30, 1991 consists of common stock which is recorded at cost or fair market value at the date of purchase or donation. Cost approximates market value at June 30, 1991.

## (h) Buildings and Equipment

At June 30, 1991, the cost (or fair market value at date of grant for donated property) of land, buildings and equipment was as follows:

|  |                   |
|--|-------------------|
| Urban Plaza I capital lease                    | \$ 831,256        |
| Leasehold improvements                         | 28,799            |
| Automobiles                                    | 28,627            |
| Office equipment                               | 69,725            |
| Computer equipment                             | 93,407            |
| Telephone system capital lease                 | 39,335            |
| Construction in progress                       | 54,492            |
| <b>Total cost</b>                              | <b>1,145,641</b>  |
| Less accumulated depreciation and amortization | 412,056           |
| <b>Buildings and equipment, net</b>            | <b>\$ 733,585</b> |

## (i) Property Sale

In January, 1991 the Portland Development Commission (PDC) sold the Plaza II apartment building on behalf of the League. This property was encumbered by a note in the amount of \$199,077 due to PDC at the time of sale. As a result of the sale, proceeds were used to retire the PDC note, \$32,678 in accrued interest related to the PDC note was forgiven and has been accounted for as an extraordinary item, and a loss of \$30,974 was recorded. In addition, a promissory note in the amount of \$39,000 relating to the property was paid in full in July, 1990.

(Continued)

## URBAN LEAGUE OF PORTLAND

## Notes to Financial Statements

## (6) Obligations For Capitalized Lease Property

The League has entered into an operating lease with Multnomah County for the Senior Program offices at the Walnut Park facility in Northeast Portland. The lease agreement expires in June of 1992 but is renewable as long as the League has a contract with Multnomah County to provide senior services. The payments are \$18,130 per year.

The League leases its Urban Plaza building (lease expires in 2005), certain telephone equipment (lease expires in 1991) and office equipment under capital leases.

The future minimum lease payments under capital leases as of June 30, 1991 for each of the next five years and in the aggregate are:

|  |                   |
|--|-------------------|
| Years ended June 30:   |                   |
| 1992   | \$ 55,242         |
| 1993   | 55,242            |
| 1994   | 55,242            |
| 1995   | 55,242            |
| 1996   | 55,242            |
| Thereafter   | 469,652           |
| <b>Total minimum lease payments</b>  | <b>745,862</b>    |
| Less amount representing interest  | 133,192           |
| <b>Present value of future minimum lease payments under capital leases</b> | <b>\$ 612,670</b> |

The lessor for the Urban Plaza building capital lease has pledged to donate the equity interest in the property to the League on January 1, 1995 providing the Urban League meets either of the following conditions on this date:

- 1) The League is organized and operated in a manner which would qualify it under Internal Revenue Code Section 501(c)(3).
- 2) The League qualifies as a charitable donee to which a tax deductible contribution can be made under Internal Revenue provisions.

## (7) Contingency

Amounts received or due from grantor agencies are subject to audit and adjustment by representatives of those agencies. Any expenditures disallowed as a result of such audit would become a liability of the current unrestricted fund. In the opinion of the League's management, any adjustments resulting from these audits would not be material to the financial statements.

(Continued)

## URBAN LEAGUE OF PORTLAND

## Notes to Financial Statements

## (8) Income Taxes

The League is exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code. It is also exempt from state income tax.

## (9) Custodian Fund

Custodian fund represents funds held by the League in its role as a conduit for other agencies. Changes in this fund for the year ended June 30, 1991 are as follows:

|                               |                  |
|-------------------------------|------------------|
| Balance at beginning of year  | \$ 12,353        |
| Additions - interest income   | 618              |
| <b>Balance at end of year</b> | <b>\$ 12,971</b> |

## (10) Indirect Cost Recovery

Space costs for the use of the building and rent charged for the use of furniture and equipment is allocated to the various programs and recorded as indirect cost recovery income in the unrestricted current fund.

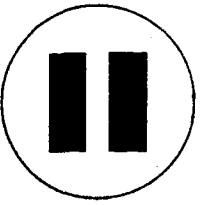
## (11) Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of support, revenue and changes in fund balances. Accordingly, certain costs have been allocated among the program and supporting services benefited.

## (12) Reclassification of Funds

In the current year, the League's management identified \$105,104 of restricted fund balance that, historically, had been added to and reported as restricted revenue. To more properly account for the expendable nature of these amounts, the League has reclassified these amounts to fund groups consistent with the nature of the income.





***Urban League of Portland***

Urban League Plaza

10 N. Russell

Portland, OR 97227



**United Way**