

## The New SAAC Member Introductory Information DRAFT

### Expectations/Values of Ourselves: The Student Affairs Assessment Committee believes we should:

- Enjoy good cake, celebrate and laugh together.
- Have optional timing for reports based on organizational/professional needs.
- Consider ourselves as a learning community; worried more about continuous improvement than being/becoming assessment experts. Create a safe environment where our ignorance can be exposed.
- Understand that this is a process, not just a product. There are no perfect plans or perfect reviews.
- Be clear about expectations of:
  - **Ourselves** - Be clear about what we want our personal commitment to be. What is expected? What is manageable?
  - **The Committee** – Be clear about the purpose of SAAC; What is gained by being part of the group, how does it operate, and how can we provide a leadership role to build capacity for our organizations?

### Available Resources

- Information on the SAAC Website
- Training Powerpoints
- SA Assessment Handbook
- Definitions and Vocabulary
- Suggested List of Literature including excerpts from:
  - Assessment in Student Affairs: A Guide for Practitioners by Upcraft and Schuh
  - Assessment Practice in Student Affairs: An Applications Manual by Schuh and Upcraft
  - Learning Reconsidered: A Campus-Wide Focus On The Student Experience By NASPA and ACPA
  - Learning Reconsidered 2: A Practical Guide to Implementing a Campus-Wide Focus on the Student Experience by ACPA, ACUHO-I, ACUI, NACA, NACADA, NASPA, NIRSA
  - Packet of introductory materials
- FAQ's

## Questionnaire

### About Me:

- I am familiar with assessment in general
- Assessment is part of my position description
- I am the primary contact regarding assessment in my department/unit.
- I am aware of the types of assessment currently/previously conducted in my unit.

Maybe match this to “understanding” and then skill-building as some of the things are understandings and others are skill building. I tried to do this with the well-oriented SAAC member document?

I would like to talk to a veteran Student Affairs Assessment Committee member to learn more about:

#### Context – General to Assessment

- How assessment fits into my work
- Why I would want/need to do this work
- What the benefits of data-based decisions might be for my organization
- What the different types of assessment look like
- Methodology Resources (i.e. How to do a survey)
- How to write learning outcomes
- What (learning) outcomes assessment is and why it is a significant focus of the SAAC
- The Assessment Plan Rubric (What is it and how it is to be used ?)
- The historical context/pathway of the initiative

#### Context – Specific to SAAC Work

- What (learning) outcomes assessment is and why it is a significant focus of the SAAC
- The Assessment Plan Rubric (What is it and how is it to be used?)
- The historical context/pathway of the initiative
- The culture, expectations, and values of the group
- The specific Work Groups and how to get involved
- The structure of the group; How work/planning/learning happens
- Who all is involved in this work
- Who can help me with specific areas of this work