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**Regulations Governing the
Use of Motor Vehicles**

AUTHORITY TO ESTABLISH MOTOR VEHICLES REGULATIONS

Authority to establish regulations governing the use of Motor Vehicles on the Oregon State University (OSU) Campus for visitors, faculty, staff, and students is derived from Oregon Statutes and action of the Oregon State Board of Higher Education pursuant to such statutes. The rules and regulations published herein have been approved by the Office of the Chancellor and are filed with the Secretary of State in accordance with the provisions of ORS 183.010 to 183.040. Strict enforcement of these regulations is necessary to maintain safety on campus streets, reduce congestion, improve security, and effectively utilize parking facilities.

APPLICATION OF MOTOR VEHICLE LAWS OF THE STATE OF OREGON AND CITY OF CORVALLIS

All motor vehicle laws and ordinances of the State of Oregon and City of Corvallis specifically including, but not limited to, ORS Chapters 481, 482, 483, 484, 485, and 486 together with adopted amendments are applicable to the campus of OSU to the same extent as if this campus and its streets are public highways. All provisions of the above motor vehicle laws are applicable and enforceable except as they conflict or are inconsistent with these regulations.

AUTHORITY OF CAMPUS SECURITY OFFICERS

All members of the campus security force are designated as peace officers and have full authority in accordance with the laws of the State of Oregon.

1. DEFINITIONS

For the purpose of these regulations: a. The word "parked" means any vehicle which is stopped and/or waiting, regardless of the period of time the vehicle is stopped or whether a driver is present, except for vehicles immobilized by traffic control, congestion, or accident.

b. The word "motor vehicle" or "vehicle" means any type of motor-powered conveyance including, but not limited to, automobiles, trucks, motorcycles, and scooters.

c. The central campus is defined as that area legally reached via the Information Centers.



OREGON STATE UNIVERSITY
Corvallis, Oregon

2. VEHICLE PERMITS

a. All faculty, staff, and students who have motor vehicles in their possession or control for use on the OSU campus and parking areas must display a current vehicle permit. Use of university streets, lanes, or parking areas without a properly displayed current OSU permit can result in a citation and a \$10 fine. (Visitors are covered in paragraph 4-k.)

b. Faculty, staff, and students wishing to operate or park vehicles on campus at any time, except as provided in paragraphs 4-g and 6-g, must obtain appropriate permits.

c. Eligible persons who obtain permits must attach these permits only to the vehicle for which they are designated. The vehicle must be owned by or in the possession of, the permit purchaser.

d. Purchased permits for automobiles must be permanently affixed to the left side of the front and rear bumpers. Permits for motorcycles and scooters must be affixed on the left side of the vehicle in a readily visible place. All expired permits must be removed or covered. If a vehicle is disposed of, permits must be removed.

e. Student permits normally shall be purchased during academic registration. Faculty, staff, and students unable to obtain permits during academic registration may obtain permits from the Office of the Traffic Committee, Room B 006, Administrative Services Building, phone 754-2583.

3. DRIVER RESPONSIBILITY

a. All persons operating motor vehicles on campus are responsible for knowing and adhering to the regulations stated herein. The regulations are enforced at all times.

b. The responsibility for locating a legal parking space rests with the operator of the motor vehicle. Lack of space is not a valid excuse for violating any OSU parking regulation.

c. In the event of conflict between signs or markings and printed regulations, the signs or markings shall be followed.

d. OSU is not responsible for any vehicle or its contents parked on OSU property or environs. Individuals assume all risk of accident and property loss, for injury to persons, and for property damage.

e. The status of the vehicle driver limits the area where the vehicle may park during the hours of 7:00 a.m. to 5:00 p.m. on weekdays.

f. The vehicle registrant is responsible for traffic violations on campus involving his (her) vehicle.

4. PERMITS AND PARKING AREAS

a. **STAFF PERMITS** may be purchased by OSU academic personnel with the rank of research associate or higher; by 1.00 full time equivalent (FTE) instructors and research assistants, by OSU employees who have worked full time in the Oregon State System of Higher Education for a continuous period of four or more calendar years prior to the date of purchase, and by employees whose state and/or federal salary is equivalent to or exceeds \$800 per month. (1) The fee for a Staff Permit is \$30 per academic year. The permit will expire on September 30, 1973. (2) Emeritus and retired personnel may be issued a Staff Permit without charge upon application at the Traffic Committee Office. (3) Vehicles displaying Staff Permits may park in any university parking area from 6:00 a.m. to 2:00 a.m. of the following day provided posted signs are observed. (4) Students are not permitted to drive vehicles with Staff Permits within the central campus during the hours of 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-g.

b. **LIMITED STAFF PERMITS** may be purchased by any OSU faculty and employees including those qualified for a Staff Permit and by graduate students employed at least .6 FTE. (1) The fee for a Limited Staff Permit is \$20 per academic year. The permit will expire on September 30, 1973. (2) Vehicles displaying Limited Staff Permits may park in all designated areas except those reserved for Staff Permits from 6:00 a.m. to 2:00 a.m. of the following day provided all posted signs are observed. (3) Staff areas may be utilized from 5:00 p.m. to 2:00 a.m. of the following day and from 6:00 a.m. Saturdays, Sundays, and holidays until 2:00 a.m. of the following day. (4) Students are not permitted to drive vehicles with Limited Staff Permits within the central campus during the hours of 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-g.

c. **STUDENT PERMITS** may be purchased by students who do not qualify for residence hall permits and who wish to bring vehicles to the campus. (1) The fee for a Student Permit is \$18 per academic year. The permit will expire on September 30, 1973. (2) Vehicles displaying Student Permits may park in student areas and residence hall areas from 6:00 a.m. to 2:00 a.m. of the following day. (3) Staff and Limited Staff areas may be used from 5:00 p.m. to 2:00 a.m. of the following day on weekdays, and from 6:00 a.m. Saturdays, Sundays, and holidays until 2:00 a.m. of the following

day. (4) Students are not permitted to drive vehicles with Student permits within central campus during the hours 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-g.

d. **RESIDENCE HALL PERMITS** may be purchased by students living in campus housing and who wish to bring vehicles on the campus. (1) The fee for a Residence Hall Permit is \$18 per academic year. The permit will expire on September 30, 1973. (2) Vehicles displaying Residence Hall Permits may park in Residence Hall areas at any time and in student areas from 6:00 a.m. to 2:00 a.m. the following day. (3) Staff and Limited Staff areas may be utilized from 5:00 p.m. to 2:00 a.m. of the following day on weekdays and from 6:00 a.m. on Saturdays, Sundays, and holidays until 2:00 a.m. of the following day. (4) Students are not permitted to drive vehicles with Residence Hall Permits within the central campus during the hours 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-g.

e. **MOTORCYCLE AND SCOOTER PERMITS** may be purchased for a fee of \$8 per academic year. The permit will expire on September 30, 1973. Motorcycles and scooters will be parked and driven on campus according to instructions in paragraph 10.

f. **DIVISION OF CONTINUING EDUCATION PERMITS** will be issued to students who are attending only DCE evening classes for a fee of \$3 per term for campus parking areas entered via Information Centers between 5:00 p.m. and 2:00 a.m. of the following day. DCE students may apply for a DCE Permit for the school term by submitting a completed Motor Vehicle Registration Card and a \$3 fee to the OSU cashier, Administrative Services Building.

g. **SPECIAL PERMITS** may be issued at the Office of the Campus Traffic Committee under the following circumstances: (1) Students, Staff, and Faculty who do not have a permit and who wish to bring a vehicle on the campus on a temporary basis up to one week in duration and have a valid reason therefor will be issued a temporary permit of the appropriate class for a fee of \$1 per week. (2) Persons who have a permit normally invalid on the central campus and who have an unusual need for a vehicle on the central campus for a limited period may obtain a temporary permit for their vehicle. (3) Permanently disabled persons may be issued a special "C" permit upon application, after a permit has been purchased. (4) The purchase of a special parking permit is required of persons not directly associated with the University, but who make frequent business calls on campus and who desire to park a motor vehicle in any designated campus parking space. The fee for this special permit will be not less than the annual rate established for a Staff Permit, except that the permit may be purchased for a lesser period at fractional rates. (5) Staff and students with permits who are required to be on campus between the hours of 2:00 a.m. and 6:00 a.m. may apply for a set of "N" (night parking) stickers at no added cost. (6) Special courtesy permits for vehicles which do not bear permits may be obtained by faculty or staff members for special events. No more than four such permits per month will be issued to any individual. (7) Employees who work on campus during the night time hours may apply for a special Limited Staff "N" Permit at one-half the usual Limited Staff Permit fee. These permits will only be valid on the campus between 6:00 p.m. and 7:30 a.m. (8) Conference or special meeting permits must be arranged for at least two weeks in advance by a responsible official through the campus traffic administrator.

h. **SUMMER TERM PERMITS** may be purchased by the following personnel for the fees indicated: (1) Student or Residence Hall—\$4; (2) Limited Staff—\$5; (3) Staff—\$7; (4) Motorcycle and Scooters—\$2. These permits expire on September 30, 1973.

i. **SUBSTITUTE (Second) VEHICLE PERMITS** may be purchased for a fee of \$2, provided proof of vehicle ownership is presented to the Office of the Traffic Committee. Only one set of substitute permits will be issued for each original permit. Purchasers of substitute permits may have only one vehicle on campus at a time, except when the second vehicle parks in the coin-operated fee lot. Abuse of the substitute permit may result in revocation of permit privileges for the remainder of the academic year.

j. **REPLACEMENT VEHICLE PERMITS** may be purchased for a fee of \$2. Replacement permits may be obtained for original or substitute permits that have been destroyed, or if the vehicle has been sold. Evidence of the old permit must be presented, or a signed certificate of permit destruction submitted to the Office of the Traffic Committee.

k. **VISITORS VEHICLES** are required to display Courtesy Parking Permits, obtained at the campus Information Centers. Visiting vehicles may park, provided all posted signs are observed, in the designated visitor parking areas from 7:00 a.m. to 5:00 p.m., and thereafter in any parking

areas until 2:00 a.m. If Information Centers are not open, visitors may park on campus without a Courtesy Parking Permit. (Also see parking privileges that are specified in paragraph 6-g.) Visitors staying overnight in a residence hall may obtain parking instructions from the residence hall desk clerk, or from Campus Security by dialing 754-1473.

1. **COIN-OPERATED FEE PARKING** is provided for visitors' vehicles, and for faculty and staff displaying Staff or Limited Staff Permits, in the parking lot located across from the OSU Book Store. The parking fee is \$.25 per entry from 6:00 a.m. to 5:00 p.m. on weekdays. During other times the gate will be raised and parking in this lot will be available to all vehicles displaying visitors or any current OSU permit.

5. REFUNDS

a. Students or staff members who leave the university, dispose of their vehicle without replacing the permit, or are dissatisfied with the permit are entitled to refunds which will be made only for whole terms (Fall, Winter, Spring). Upon return of the permit or fragments thereof showing the registration numbers, refund will be made. Refunds for a term will not be made if the permit is returned after the published date for late school registration for that term. Refunds will not be made if a vehicle has been cited more than five times during the academic year for traffic or parking violations.

6. DRIVING AND PARKING REGULATIONS ON CAMPUS

a. Anyone operating a vehicle on campus shall observe speed limits, barricades, bicycle lanes, crosswalks, stop signs, and all other traffic signs and regulations, and shall drive in a safe and prudent manner. The speed limit on campus is 15 m.p.h. except where otherwise posted. Driving or parking vehicles on sidewalks, lawns, lanes, and other areas not designated for driving or parking is prohibited.

b. Campus traffic boundaries and parking areas are indicated on the accompanying campus traffic map.

c. Only vehicles with Staff or Limited Staff Permits and visitors' vehicles will be authorized entrance at Information Centers during the hours 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-g.

d. Students are not permitted to drive vehicles with Staff or Limited Staff Permits within the central campus during the hours 7:00 a.m. to 5:00 p.m. on weekdays, except as provided in paragraph 4-g.

e. Vehicles shall park headed into the curb, or parallel, within indicated boundaries and only in areas designated for parking.

f. Vehicles shall not park in loading zones at any time for any purpose other than loading and unloading, and for such purpose maximum time is 10 minutes.

g. Vehicles without permits may park in certain university-owned lots and areas during certain hours as follows: (1) Parking from 5:00 p.m. to 2:00 a.m. of the following day on weekdays, and from 6:00 a.m. to 2:00 a.m. the following day on Saturdays, Sundays, and holidays is permitted in those peripheral parking areas on campus that can be entered without driving via the Information Centers or against a "DO NOT ENTER" or "ONE WAY" traffic sign.

h. Vehicles other than those displaying Residence Hall Permits and those with "N" permits (par. 4-g) are prohibited from parking on campus from 2:00 a.m. to 6:00 a.m. daily. Vehicles with Residence Hall Permits must park during those hours in the residence hall areas designated on the map in this publication.

i. All vehicles parked on university property are required to observe posted traffic and parking signs.

j. Vehicles which have broken down on university property and which cannot be removed immediately by the owner or registrant must be reported at once to the campus security office. Mechanical repairs to disabled private vehicles on university property, except for instructional purposes in a proper laboratory, are prohibited.

k. Abandoned vehicles left on university property more than 72 hours will be removed at the owner's expense. Unlicensed vehicles or vehicles without a valid OSU permit parked on university lots will be considered to be abandoned and subject to removal.

7. TRAFFIC COMMITTEE AND TRAFFIC COURTS

a. The Traffic Committee is responsible to the University President for the administration and modification of traffic regulations. Requests for hearings and suggestions for enforcement, modification, or amplification of traffic regulations should be sent to the Traffic Committee.

b. Any appropriate matter presented to the Traffic Committee will be considered by the committee or referred to the proper Traffic Court to

determine what action, if any, is required. Such action will normally be in the form of a recommendation to the President's Office, through the Dean of Administration, Dean of Students, or Dean of Faculty.

c. Hearings on student violations (except DCE) will be considered by the Student Traffic Court; hearings on violations by others will be considered by the Staff Traffic Court.

8. PENALTIES FOR OFFENSES

a. Failure to display a permit on vehicle parked within campus boundaries in violation of these regulations: Fine to \$10.

b. Falsification of information, or altering, defacing, or transferring a permit to another motor vehicle for which a permit was not issued: Fine to \$10 and/or revocation of the permit.

c. Parking offense: Fine to \$5.

d. Any other violation of these regulations: Fine to \$10.

e. Improper driving including, but not limited to, such offenses as reckless driving, driving while intoxicated, speeding, driving the wrong way on a one-way street, failing to stop at stop signs, excessive noise, and other offenses not specified herein which are violations of the motor vehicle laws and ordinances of the State of Oregon or City of Corvallis, may be prosecuted in the appropriate state or municipal courts.

f. A vehicle may be immobilized or towed and impounded, and is subject to towing and storage fees in addition to fines if: (1) the vehicle is a traffic hazard or a hazard to public safety, (2) or is found on university-landscaped areas, (3) or if campus traffic regulations have been circumvented.

g. Over five OSU citations in an academic year may result in forfeiture of permit and the right to operate any vehicle on campus for the balance of the academic year.

9. ENFORCEMENT AND APPEALS

a. All penalties prescribed in paragraph 8, other than violations referred to appropriate courts of law as provided in paragraph 8-e, will be administratively enforced by OSU. For all administratively enforced violations, a traffic citation or notice of offense, together with the scheduled fine, will be given to the violator or attached to the violator's vehicle.

b. Fines for cited violations shall be paid to the university at the OSU cashier's office, on or before the date indicated on the citation.

c. A person charged with a violation may, at his option, have the matter presented to and heard before the Staff Traffic Court or Student Traffic Court, whichever is appropriate. For visitors the Staff Traffic Court is the appropriate body. In such cases, the appropriate court shall render judgment and its findings shall be conclusive subject to appeal to the Office of the University President. A person desiring a hearing before the Staff or Student Traffic Court should appear at the Office of the Traffic Committee within the time specified on the citation. Alternatively, if the person cannot be physically present, he may write to the Traffic Committee Office and request instructions for a hearing. *Upon payment to the OSU cashier of bail in the amount on the citation and the preparation of a request for hearing indicating why the fine should not be imposed, the case will be scheduled for review.*

d. A student who fails to post bail for a violation on or before the date specified in the citation will, after written notice, have the amount deducted from his general deposit and forfeits right of appeal.

e. The student's registration packet and enrollment during the registration period will also be withheld if any penalties under these regulations remain unpaid at the time of registration.

f. A faculty or staff member who fails to post bail for any citation on or before the date specified in the citation will, after written notice, have the amount deducted from his payroll check and forfeits right of appeal.

10. MOTORCYCLE AND SCOOTER OPERATION

a. Parking areas for motorcycles and scooters are specifically allocated and marked as follows: SW Corner of Campus Way and 15th Street; NW gate of Bell Field on 26th Street; Limited Staff lot North of Infirmary; South of Callahan Hall on Adams Street; SW Corner of Sackett parking lot; NE Corner of Snell lot. Additional areas may be designated from time to time.

b. Motorcycles and scooters with permits may also park in any student parking area providing they do not occupy an automobile parking space or hinder the maneuverability of parked automobiles.

c. Motorcycles and scooters are prohibited from parking in any yellow painted areas, crosswalks, loading zones, time limit zones, bicycle parking areas, or in the interior of campus buildings, and are not permitted on sidewalks, lanes, paths, or other pedestrian areas.

d. Motorcycles and scooters are prohibited from the central campus during the hours from 7:00 a.m. to 5:00 p.m. on weekdays.

