

**Student Affairs Assessment Council**  
**Minutes**  
**November 17, 2011**

**Attendance:** Rebecca Sanderson, Maureen Cochran, Luke Schalewski, Melissa Yamamoto, Kami Hammerschmith, Ann Robinson, Kent Sumner, Jo Alexander, Doug Severs, Ben Wessel, Pat Ketcham, and Rick DeBellis

Welcome Ben Wessel as a new member! Ben is in the Office of Financial Aid and Scholarships.

**North Dakota State University Assessment Research**

A doctoral student researcher from North Dakota State University is looking for 3-4 volunteers to participate in an interview about Student Affairs assessment and strategic planning. The interviews will take place via Skype and are expected to take approximately 1 hour. The study has been approved by OSU's IRB. Three people volunteered: Rick DeBellis, Pat Ketcham and Melissa Yamamoto. Rebecca will forward these names and their emails to the student.

**Education Advisory Board Meeting**

Rebecca reported on the Education Advisory Board meeting which she attended entitled "Leveraging Data to Communicate Impact." Rebecca shared some of the slides (attached to e-mail) from this meeting with the Council, explaining some different ways to use data to demonstrate impact. This different way of utilizing data to demonstrate impact directly tied in with the accreditation discussion (described in next section).

**NWCCU Accreditation Discussion and Annual Highlights Report**

Because OSU is on a new accreditation cycle, there will be something due each year of a 7 year cycle. Currently, the committee is working on updating the first section of the accreditation document which includes the core themes and the objectives and metrics for them. The objective that most directly affects Student Affairs is: "Provide a supportive and healthy learning environment beyond the classroom for student success and development at all levels." Currently, only 4-5 units in Student Affairs are being asked to collect and provide data to support this objective however, as this develops it will be the place in the accreditation report where student affairs will be asked to show data about how we fulfill this objective.

Student Affairs units need to start thinking about how they will track the requested data for the NWCCU Accreditation report. While currently only some units in Student Affairs are being asked to provide information others can expect to be asked for data in the future.

Secondly, we are going to move to a way to show our data to outside constituencies like the Provost, President, Faculty, etc. in some more intentional ways. Currently, we report information to Larry in the June unit highlights and then again in the annual report. Please look at the powerpoint that is attached to these minutes to see the format that we may ask units to provide. This would not necessarily be a change to the Assessment Plan and Report that we do currently but may be a change in how we report for the June highlights that department heads are responsible for reporting.

This will not take the place of or change our approach to the Assessment Plan and Report format which tends to place a stronger focus on student learning outcomes. This information will, however, be helpful to include in the Unit Highlights and/or the Annual Report.

Presenting information in the following format for the highlights might look something like this: Where the information that is reported is related to: Size and Scope of unit, Efficiency of unit, Impact of unit on students.

### Disability Access Services (example)

Category	Key Metrics
Size and Scope	Number of students using DAS resources
Efficiency	Number of accommodations sought per staff member
Impact	Mean GPA of students with disabilities who use center resources vs. those that do not Persistence rate of those who use services vs those that do not Student employee learning outcome attainment

### Counseling and Psychological Services (example)

Category	Key Metrics
Size and Scope	Percentage of student body using counseling services Top three mental health issues
Efficiency	Ratio of counselors to student body Average wait time for an appointment
Impact	Percentage of students using counseling that persist to graduation Student expressed learning as a result of their counseling experiences

### Next Meetings:

November 30, 2011  
MU Council Rm  
9-10:30

December 4, 2011  
MU Council Rm  
9-10:30