

## OSU Student Affairs Assessment Council

### Minutes

April 8<sup>th</sup> 2009

**Attendance:** Angi Baxter, Rebecca Sanderson, Beth Dyer, Michele Ribeiro, Tina Clawson, Jo Alexander, Rick De Bellis, Anne Lapour, Linda Reid, Melissa Yamamoto, Kerry Evans, Kami Hammerschmith, Ann Robinson

#### 1) Calendar-

- a. Passed out the calendar with the surveys and such for the Student Affairs Division. It is not a finalized version but provides an example of what the calendar will look like.
- b. We will be putting the calendar up on our website so everyone has access to it once it has been completed.
- c. Rick De Bellis will talk with CN about using access to create a calendar that everyone can add their information to. If that doesn't work, we could possible use google calendar.
- d. If there are any surveys, assessments etc. that your department will be doing between now and Aug 2010 please send that information to Angi in the below format and it will be added to the calendar.

**Department:**

**Contact information** (*name, email, phone*):

**Survey Title:**

**Dates you will administer the survey:** Begin \_\_\_\_\_ End \_\_\_\_\_

**Who will get the survey** (*ex. undergrad students, first year students, graduate students, etc.*):

**Number of people to be surveyed** (*ex. random sample of 3000*):

**How will your survey be distributed?**

Email

Web page

Paper/handout

Mail

**Survey Description** (*what are you trying to measure, number of questions, etc.*):

#### 2) Michele Riberio & Beth Dyer- clicker experiences and demo

- a. Beth & Michele discussed their use of the clickers during their Gatekeepers presentation. There is a significant amount of set up that takes place which makes it a bit inaccessible if you are doing many different presentations or presentations that get changed often. Although the system is very good at providing immediate feedback and allows for discussion opportunities.
- b. You can get a teachers packet from TAC, Technology Access Center, which has the software and some accessories.
- c. The clickers you get from Media Services and they have a large box of them which they will check out to departments, instructors, etc. Each clicker costs around \$30 so it may be expensive to buy for departments. In addition, the clickers are slated to eventually be replaced with cell phones so it may not be wise to buy them.

#### 3) Next Meetings

- a. White paper –Larry will meet with us on April 29 for about an hour—9-9:45ish-- to work with us about how to present the white paper at a SALT meeting
- b. Retreat Planning
  - i. What do we need to work on or develop for the coming year and that we can start during the retreat?

- ii. How do we want to spend our time at the retreat?
  - iii. What do we want from Larry at our retreat—he is scheduled for part of the morning.
  - iv. Other ideas for retreat discussions/work, etc.
- 4) Future Meetings:
- a. Mamta will be at the May 13<sup>th</sup> meeting.
  - b. Issues we may want to address in these next few meetings—summer meetings, retreat planning/pre-work, debrief on data points of interest-value from this year, any areas of interest from the Advisory Council Report—taking stock of where we are and where else we need to go?

**April 29<sup>th</sup> 2009**  
**9-10:30**  
**MU Council Room**

Meetings for the remainder of the term: May 13, May 27, June 10