

**OSU Student Affair Assessment Council
Minutes
August 11, 2010**

Attendance & favorite day of the week: Angi Baxter-Saturday, Rebecca Sanderson, Jo Alexander-Saturday, Ann Robinson-Friday, Tina Clawson-Friday, Gus Martinez-Padilla-Saturday

Announcements

Assessment Plans are due September 15, 2010 and should include the full report for the 2009-10 year and the plan for the 2010-2011 year. Please make sure that for your 2009-2010 report that you have a summary of the data interpretation and analysis as a part of the documentation posted in Student Voice.

Updates with StudentVoice

Jodi, Rick and Rebecca attended a Student Voice Summit at Portland State in July. Several topics were discussed:

- University of North Carolina—Charlotte uses their assessment council to review all surveys prior to their being sent out to students. Their intent is to ensure that the surveys that are sent out are economical, well written, purpose is clear and that survey questions don't overlap with data that is already available. Currently, we are over-surveying out students and they are not responding very well or with sufficient response rates to really be valuable.
- Student Voice is developing a Rubric section in their software. In September they will unveil a rubric wizard as well as several sample rubrics being used in student affairs areas. Also they are developing a rubric to evaluate rubrics. We will be able to attach our rubrics and data directly into our plans/reports. Also, the Assessment Council could attach our plan/report feedback rubrics to the plan/report so reviewers could look back on previous feedback as needed
- Key Performance Indicators were also discussed and Student Voice has this capability to display and track over time these indicators. . Key performance indicator at the division level is very broad; this will tie the various questions from individual units into the larger division learning outcomes. It could create a report card for the division level. There will need to be some work on the assessment side to determine how these indicators will roll together.

Accreditation

- Has there been any information regarding accreditation and anything the council needs to know? The only thing is to make sure that assessment plans and reports are in Student Voice so that they can be reviewed by the accreditation team members as needed. This is the year to step it up. The accreditation team will be here in April which means that they will be looking at our plans, etc. in March. They will look at websites, assessment plans, etc.
- What does it mean if the creditors say your website isn't good? Accreditors will not really point out one website as good and another as bad. They are looking for information and the easier it is for them to find, the better.

Rebecca's Review of Plans/Reports and of the Reviews from this Last Year

- Overall the plans/reports were done well with only a few exceptions for those that did not participate. Reviewers were outstanding in their feedback, identifying strengths and weaknesses of the plans and offering suggestions for ways in which the plans/reports could

be improved. More later on this as Rebecca will provide the council with the rubrics she used and the summary results of her assessment.

Assigning assessment plan reviewers

- If there is a plan you especially want to review, please let us know. We are making those assignments right now and expect that most folks will have only 2 reviews to do this year. We are also cutting down on the number of reviewers per plan.

Next Meeting:

September 8, 2010

9-10:30

MU Council Room