

**Student Affairs Assessment Council  
Agenda  
October 3, 2007**

**Attendance:** Michele Ribeiro, Bob Kerr, Beth Dyer, Jo Alexander, Kent Sumner, Rosemary Garagnani, Barb Cormack, Marleigh Luster, Doug Cochran, Edie Blakley, Joe Nelson, Melissa Yamamoto, Pat Ketcham, Rebecca Sanderson

**Eduventures Research Group**

Rebecca announced that Student Affairs has contracted with a research group to do some research projects for us. There can be eight people on the research team and we have openings for one more person right now. If there are any Assessment council members who might be interested, they are encouraged to contact Rebecca for more information about the projects, meetings, etc.

**Subgroup Reports**

**Draft Charge**

Edie presented the updated work of the DRAFT CHARGE work group. After much discussion and input, the group determined that they really were not re-writing the charge from Larry but rather writing a mission and goals for the Assessment Council. The group made some suggestions about the mission statement. Edie took notes and will provide this information back to the work group. In terms of the goal statements, it was suggested that 7 goals was probably too many. The group talked about the major thematic areas in which our work happens and these themes were written for the work group to use in crafting goal statements. Themes included: (1) Learning, (2) Structure, process, sustainability, language, rubric, (3) Sharing data and information, (4) Reflection and reflective discussion of how we can continue to improve.

Hopefully this will be brought back to the Assessment Council at the next meeting for Council approval.

**Orientation**

Nothing to report however, we do have some new members

**SAAC—SALT Communication**

Rebecca provided to the group a copy of the report that she has done looking at perceptions of assessment by SAAC and SALT membership. Members were asked to read the report and provide feedback/discussion at our October 17 meeting. She is also on the agenda to talk with the SALT group about this at their October 24 meeting.

**Technology**

Nothing new to report except that some members of the Council asked to have the link to Student Voice so they can see the new system for keeping track of assessment plans. Also Rick talked with folks about his work with Student Voice

and conducting surveys. It was decided to continue to pursue more information about Student Voice, costs, etc. both for the survey work and the assessment plan tracking system.

**Scheduling Reviewers for Sept and January:**

Fall assessment plans: Research and Evaluation, Greek Life, Recreational Sports, Counseling and Psychological Services, Student Health Services, UHDS, MU.

Rebecca asked if there were questions about the review process. Some of the units that were going to submit plans in September have had production problems and will be submitting them later than planned. It was agreed that reviewers could have a month from the time they received the plan to review late plans and provide feedback to the unit/department and Rebecca.

The lead person on the team is responsible for calling the group together and getting things scheduled.

**Next Meeting: October 17, 2007, MU Council Room, 9-10:30**

Tentative Agenda Items

Discussion of report from SALT-SAAC survey  
Mission and goals of the Assessment Council  
Assessment Council orientation

Priority Setting—do we want to focus this year on upgrading technical assistance with plans, data, etc. (e.g., StudentVoice?) There has been some energy around this but ??

What do we want to talk about with Larry?

- Tell him about mission/goals
- Now being asked to present at national conferences
- From the initial charge does he think we are going in the right direction or are there things we need to be looking at for the future?
- Student voice—survey part and assessment plan documentation part