

# Student Affairs Assessment Council

## Minutes

March 30, 2005

### Attendance

Ann Robinson, Jessica Heintz, LeeAnn Baker, Lisa Hoogesteger, Beth Dyer, Jodi Nelson, Edie Blakley, Rick DeBellis, Rosemary Garagnani, Susie Leslie, Gina Shellhammer, Rebecca Sanderson

### Benton County United Way -- Outcome Assessment for Agencies requesting United Way funding

Rebecca announced that the Benton County United Way is now requiring the agencies that apply for grants to include outcome plans and data. In an effort to educate agencies about what this is and how to implement, they are holding a series of workshops. Rebecca is inviting anyone from the Council who might want to help with the presentation (like working with small groups) to contact her. The workshop is scheduled for April 25 and as of yet Rebecca is not sure about the agenda. She is working with someone from United Way. There is a national program format, instructor's manual, participant manual which she is going to read and then will have a better idea of how folks might plug in. If you are interested, let Rebecca know—this doesn't totally commit you yet! Just a gauge of who might be interested in helping out.

### Review of Assessment Plans

Rebecca asked folks what sort of help they might need to move along the review of plans. It is hoped that we can get all the plans reviewed by the end of the term. Rebecca also reminded folks that the meeting room for the assessment council is reserved from 10-noon. The first hour is for folks to use the room for meetings, to work on plans, to review plans, etc. It gives you a quiet space to work away from your office for an hour anyway.

### Methodology Sessions

Rebecca has scheduled two methodology sessions to work on various assessment methodology training and to help think about other things besides surveys. After some discussion with the group, it was decided that we should open these workshops up to the division for anyone who wants to attend. Rebecca will reschedule rooms and add a date as well. Additionally, the powerpoint for the first workshop will be put up on the Student Affairs Research and Evaluation website. Rebecca will invite SA Leadership Group to encourage participation. Notice will also be sent out on STUAFF.

The dates, times and location of the three workshops will be:

April 7            9-11am            MU 213

This workshop will begin with an explanation and overview of various methods for obtaining assessment data. There will be time for questions and also to begin working on specific methodological issues that participants may bring to the discussion.

April 12          9-11am            MU 211

This workshop will focus on the specific questions and methodological questions that the participants bring to the session. Please bring your plans, assessment methods and be prepared to work with the group to find solutions.

April 14          9-11am            MU 211

This workshop will be a repeat or extension of the April 12 workshop—depending on the needs of the participants. Bring your plans, questions, and ideas.

### **CIRP Questions for summer 2005**

Rebecca distributed the 2005 CIRP as well as the OSU added questions for the last three years. The group was asked to consider questions that they might want to have asked of first time full time incoming first year students. Please submit questions (with answers) to Rebecca by April 10 for potential inclusion in this year's CIRP. We are limited in the number of questions we can add so all questions may not be included. Rebecca will try to send out the added questions prior to their going to CIRP.

### **Other?**

There was also some discussion about the timing of surveys and the number of surveys that our students are getting that may be hampering our response rates. As of today, the NSSE only has a 22% response rate which is about half of what it normally is. We may need to be smarter about our timing and also the number of surveys that we give. This is likely a conversation that we need to have as a division to that our students don't get tired to responding to us.

### **Assessment Council Retreat—Monday, June 20**

This notice was sent out to the Council via email. Edie indicated that the chairs at the location are not the most comfortable so folks might want to bring a lawn chair for the day. Also, Rick was going to check on two other places today to see if they might have space. If the Council does not hear anything different about location it will be at the Tunnison community room as was sent via email.

### **Next Meeting—APRIL 6 AT 11:00AM IN MU 110**

We will have two plans to review at the April 6 meeting. Also Gina and Susie will update us on what is happening with academic assessment.