

**Student Affairs Assessment Council  
Agenda  
November 14, 2007**

**Attendance:** Barb Cormack, Jo Alexander, Tina Clawson, Beth Dyer, Kami Hammerschmith, Ann Robinson, Gina Shellhammer, Melissa Yamamoto, Marleigh Luster, Lisa Hoogesteger, Rick DeBellis, Linda Reid, Rebecca Sanderson

**Match the Attendance Roster with each person's Favorite Thanksgiving Holiday food:**

Pumpkin pie, cranberry sauce, oreo cheesecake, my stuffing, cranberry chutney, mashed potatoes, cranberry sauce from a can, day after Thanksgiving turkey sandwiches with cranberry sauce, pumpkin cheesecake and green bean casserole, the turkey with stuffing, potatoes & gravy mixed together, stuffing, pecan pie

**Reflections on Discussion with Larry and how we might want to proceed**

The group spent some time thinking together about what we might want to do with some of the challenge that Larry presented us with. In particular, the group discussed the idea of position papers or white papers and if so on what topics and the "baseball card" idea. Generally, the discussion seemed favorable to considering these kinds of projects with some discussion about how we might begin. For the most part, folks seemed to be focused on the task at hand right now which happens to be assessment reports that are due in January for most all of the departments/units.

The group decided to bring this back to the group to discuss more when we get all the reports and have some data to look at and to see if we can find some themes or areas that we think we can talk about.

**Feedback on technology rubric—update from committee**

The committee has developed a rubric to use when evaluating the five technology solutions available for management of assessment plans currently. The committee will want to use the rubric with the council as determinations are made about which, if any, of the currently available administrative management tools might work for us.

Rebecca indicated that she would send out an electronic copy of the rubric with the minutes of today's meeting. The November 28 meeting the committee will present all of the rubrics to the council for deliberation and discussion.

**Feedback on orientation materials and finalize**

Rebecca distributed a sample of the materials she has assembled to distribute to new members as a part of the orientation of new assessment council members. There are still some pieces missing – like the survey information and how that will work.

**Next Meeting:**

**November 28, 2007 Meeting, MU Council Room, 9-1030**

**Agenda:**

Presentation on the four assessment plan management systems by our Experts and use of the rubric to evaluate which one (if any) we want to pursue further.