

**Oregon State University  
Student Affairs Assessment Council**

**Agenda and Minutes  
November 19, 2003**

**Attendance:** Ann Robinson, Jo Fredric, Pat Ketcham, Eric Hansen, Katie Wilson, Kami Smith, Lisa Hoogesteger, Kent Sumner, Rick DeBellis, Rebecca Sanderson

**Debrief from Assessment Consultation with Dr. Marilee Bresciani**

Generally, folks felt positive about the experience and reported that it helped to clarify some of the issues. Others felt a little more confused about assessment—particularly with the message of take baby steps and also a sense of urgency about accreditation.

Folks felt like they understood that they were using too many surveys but felt that they didn't have a good sense of what to replace them with. Some discussion of this occurred and it was decided to work through the process via the next steps listed below and that learning about various measurement methods would be a part of the work.

Materials that were distributed included: Evaluation results of first session, 3 articles about writing assessment plans and writing good learning outcomes, Suggestions from Dr. Bresciani for the Council and Rebecca.

**Next Steps:**

Upon further discussion the group decided to have a series of work sessions over the next few months that helped them to formulate at least one learning outcome and follow it through the process. This could then serve as a model for the development of others.

Generally, this would include groups having:

- Mission
- Goal
- Outcome
- Method of delivery
- Measurement
- Evaluation
- Follow-up

Additionally, the elements on Dr. Bresciani's suggestion list that Rebecca gave to members also seemed like some good next steps. The first to be decided upon was to develop a common language and to get that posted on the web site so that we could be aligned around that.

**Meeting time and frequency for Winter Term??**

In order to move this learning agenda forward, members agreed that they would meet twice a month during Winter Term—once for one hour and once for two hours. The one hour session would be to take care of Council business and the two hour session would be to work on

assessment plans, learning outcomes, etc. The group believed that if others wanted to join them for the work sessions in order to work on their department assessment plans that would be great. Rebecca agreed to announce this in the SADH meeting that followed the Assessment Council meeting.

Times for these meetings will be decided at the December 10 Assessment Council Meeting.

**YFCY Report:**

For the December 10 meeting, members were asked to have reviewed the YFCY report and to provide comments/suggestions for the report so that it can be completed and distributed by the first of the year.

**Next Meeting: last two meetings of the term**

**November 26, 2003 9:00-10:30 in Hawley Hall Conference Room**

Agenda items to date: Eric will convene as Rebecca will not be there. Discussion and decision about a common language to use in reports, discussions, etc.; Others to be added.

**December 10, 2003 9:00-10:30 in Hawley Hall Conference Room**

Agenda items to date: Set meeting times for next term; Review the YFCY report and provide feedback to Rebecca.