

OSU Student Affairs Assessment Council
Minutes
November 10, 2010

Attendance & favorite fall color & leaf: Angela Baxter-large red leaf maple, Kim Scatton, Jo Alexander, Victor Santana-Melgoza, Doug Severs-big red ones, Regan Lindeman-red, Tina Clawson-red, Eric Hansen-red, Michele Ribeiro-red, Kent Sumner-orange, Gus Martinez-Padilla-orange, Anne Lapour-orange, Melissa Yamamoto-red, Pat Ketcham-red, Kami Hammerschmith-red, Ann Robinson-orange, Rebecca-golden

- 1) Welcome & Introductions
 - a. New member-Regan Hindeman from Financial Aid—Please welcome
 - b. Guest- ASOSU AHE 410- Kim
- 2) StudentVoice
 - a. Attachments-Rebecca asked group for input on how to make attachments in Management accessible to reviewers. Here are some of the issues:
 - b. If you have the ability to see attachments it gives you ability to tinker with all projects
 - c. Can make it specific allowing only reviewers access projects until the review is over- access to both read and write
 - d. StudentVoice needs to solve this issue, agreement from Council to open for this year but need to have this fixed by next year
 - e. Can see all projects whether they are part of the plan or not
 - f. Would be open fall and winter terms for the specific reviewers of the specific departments
 - g. Is there an opportunity for StudentVoice to possibly revamp the whole process of attaching documents
 - a. Rubrics
 - a. Creating your own
 - i. Currently each department has to create their own rubrics, we would like a to be able to create a rubric in one area and have it available to others to copy and paste into their projects, if wanted , for all Student Affairs units. That way only one unit has to create the rubric—others could just use.
 - ii. Currently the diversity rubric has been created under Research & Evaluation- It would be good to have it available for copy and paste for other units to use without having to create it all over again.
 - iii. In order to remove responses from any project, we need to contact SV and they can do that for us.
 - b. Utilizing their templates
 - i. There are a number of templates of rubrics that we can utilize and adjust to fit our needs
 - ii. Angi will develop an instruction sheet on how to create/alter rubrics in StudentVoice
 - c. Do a session on how to transfer in student voice-
 - i. Book a computer lab as soon as finals are over
 - ii. Lab in academic success- contact to reserve/library or do a demo on a screen- could bring our lap tops to meeting, change this room to 211- lab as first choice
 - iii. Wednesday Dec 8th- see if I can get a computer lab during the council meeting-

- 3) Multicultural Agenda
 - a. Learning outcomes
 - a. Assignment was to bring learning outcomes that would work in their units
 - b. Let's write one that demonstrates awareness of other people's needs
 - b. Uses for rubric
 - a. Create a curriculum map with different places where trainings are going on regarding diversity and where those trainings fall on the rubric
 - b. Will be someone in the teaching & learning center that will assist with creating student affairs curriculum
 - c. We need to look at common outcomes that are developed that focus on this curriculum, can't control content but we can say that they need to meet specific outcomes that need to be seen and measured- this rubric is a great frame/tool for creating these learning outcomes
 - d. What about inviting Susan Shaw- she was sent the rubric and she may be willing to work with us on creating outcomes- She struggles with creating outcomes with her outcomes in her DPD courses- we would be specifically asking Susan about how we should approach introducing this beyond student affairs, should we produce outcomes to present or what do we do?
 - e. Could invite Larry and other people that we have worked with
 - f. Bacc core is not doing assessment of academic affairs as of yet, there is not a link between the back core and assessment- they are encouraged to develop three or so outcomes that align with the LGG's
 - g. If we come up with a few outcomes that address the rubric it will help us align with other units/departments- starting with friendlies will help us see where they are aligning- Eric would use this language to more closely align with rubric- try to get every one on to the developing stage
 - h. Rebecca asked for some consensus about where we should focus first
 - i. Where do we focus- get the folks we already have relationship and context ask them
 - ii. First meeting in January meeting UHDS will bring one of their programs and show the council how it maps to the rubric and their overall curriculum
- 4) Next Meetings:
 - a. No meeting on November 24—Have a wonderful holiday!!
 - b. Dec 8th will be StudentVoice training
 - c. First meeting in January will be housing presentation
 - d. Angi's portfolio for second meeting in January
 - e. Susan Shaw for Feb
 - f. Eric will send out list of people we've worked with to invite them to our meetings

**December 8, 2010
9-10:30
MU Council Room**